



WEST (INNER) AREA COMMITTEE

**Meeting to be held at the Armley One Stop Centre,
Armley Town Street, Leeds 12
on Thursday, 28th June, 2007 at 5.00 pm**

MEMBERSHIP

Councillors

J Harper	-	Armley
A Lowe	-	Armley
J McKenna	-	Armley
D Atkinson	-	Bramley and Stanningley
T Hanley	-	Bramley and Stanningley
N Taggart	-	Bramley and Stanningley

**Agenda compiled by:
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Telephone: 247 4353**

Maria Lipzith

**Area Manager: Steve Crocker
Tel: 395 0966**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>ELECTION OF CHAIR</p> <p>To elect a Chair for the 2007/2008 municipal year.</p> <p>(Council Function)</p>	1 - 4
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
3			<p>APOLOGIES FOR ABSENCE</p>	
4			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
5			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
6			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	

Item No	Ward	Item Not Open		Page No
7	Armley; Bramley and Stanningley;		<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>It is also intended to submit under this item for information/discussion purposes the minutes of the local community forum meetings. The following sets of minutes are enclosed:</p> <p>(a) Armley Community Forum meetings held on 20th March, 17th April and 15th May 2007.</p> <p>(b) Bramley & Stanningley Community Forum meeting held on 29th March 2007.</p>	5 - 18
8			<p>MINUTES OF THE MEETING HELD ON 29TH MARCH 2007 AND MATTERS ARISING</p> <p>To confirm as a correct record the minutes of the meeting held on 29th March 2007.</p>	19 - 24
9	Armley; Bramley and Stanningley;		<p>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</p> <p>To consider a report by the Chief Democratic Services Officer and to agree the nominations to those organisations which fall into the remit of this Area Committee.</p> <p>(Council Function)</p>	25 - 34

Item No	Ward	Item Not Open		Page No
10	Armley; Bramley and Stanningley;		<p data-bbox="676 181 1326 248">APPOINTMENT OF CO-OPTEEES TO WEST INNER AREA COMMITTEE</p> <p data-bbox="676 293 1347 360">To consider a report on the appointment of Co-optees to the West Inner Area Committee.</p>	35 - 36
11	Armley; Bramley and Stanningley;		<p data-bbox="676 472 1334 506">AREA FUNCTIONS SCHEDULES 2007/2008</p> <p data-bbox="676 539 1406 730">To consider a report by the Director of Environment and Neighbourhoods giving an update on the Area Functions Schedule for 2007/2008, based on the functions delegated to the Area Committee at the present time.</p> <p data-bbox="676 763 970 797">(Executive Function)</p>	37 - 64
12	Armley; Bramley and Stanningley;		<p data-bbox="676 909 1139 943">COMMUNITY SAFETY ISSUES</p> <p data-bbox="676 976 1378 1167">To consider a report by the Director of Environment and Neighbourhoods introducing Inspector Steve Thomas from West Yorkshire Police who will give an update on the Community Safety Issues in Leeds for the past six weeks.</p> <p data-bbox="676 1200 938 1234">(Council Function)</p>	65 - 66
13	Armley; Bramley and Stanningley;		<p data-bbox="676 1335 1331 1413">PARKS AND COUNTRYSIDE UPDATE FOR INNER WEST LEEDS</p> <p data-bbox="676 1447 1398 1592">To consider a report and presentation by the Chief Recreation Officer providing an update the work of the service generally and within the West Leeds area.</p> <p data-bbox="676 1626 970 1659">(Executive Function)</p>	67 - 78

Item No	Ward	Item Not Open		Page No
14	Armley; Bramley and Stanningley;		<p>AREA MANAGER'S REPORT</p> <p>To consider a report by the West Leeds Area Manager providing an update for the Area Committee on activities of Area Management in Inner West Leeds over the last few months.</p> <p>(Executive Function)</p>	79 - 90
15	Armley; Bramley and Stanningley;		<p>INNER WEST AREA COMMITTEE WELL-BEING BUDGET</p> <p>To consider a report of the West Leeds Area Manager updating Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Inner West area. The report also seeks approval for new projects commission by the West Leeds Area Management Team.</p> <p>(Executive Function)</p>	91 - 106
16	Armley; Bramley and Stanningley;		<p>INNER WEST ALMO UPDATE</p> <p>To consider a report of the Chief Executive of Leeds West North West Homes giving an outline of a presentation to be provided at the meeting by Claire Warren, Chief Executive on the Leeds West Homes review and the establishment of West North West Homes.</p> <p>(Executive Function)</p>	107 - 126
17	Armley; Bramley and Stanningley;		<p>AREA PANEL NOMINATIONS FOR WEST INNER LEEDS</p> <p>To consider a report by the Strategic Landlord requesting the Area Committee to nominate two elected Members who are not part of the West/North West ALMO Board, to sit on the ALMO Area Panel for the area.</p> <p>(Council Function)</p>	127 - 130

Item No	Ward	Item Not Open		Page No																		
18			<p data-bbox="654 181 1294 248">DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p data-bbox="654 293 1366 360">Please find below the dates, times and suggested venues for future</p> <p data-bbox="654 367 1211 400">West Inner Area Committee meetings:-</p> <table border="1" data-bbox="654 472 1374 1025"> <thead> <tr> <th data-bbox="654 472 991 506">Date</th> <th data-bbox="991 472 1182 506">Time</th> <th data-bbox="1182 472 1374 506">Venue</th> </tr> </thead> <tbody> <tr> <td data-bbox="654 546 991 580">20th September 2007</td> <td data-bbox="991 546 1182 580">9.00 a.m.</td> <td data-bbox="1182 546 1374 651">Bramley Community Centre</td> </tr> <tr> <td data-bbox="654 658 991 692">25th October 2007</td> <td data-bbox="991 658 1182 692">5.00 p.m.</td> <td data-bbox="1182 658 1374 725">Stanningley Rugby Club</td> </tr> <tr> <td data-bbox="654 732 991 766">6th December 2007</td> <td data-bbox="991 732 1182 766">9.00 a.m.</td> <td data-bbox="1182 732 1374 837">Armley One Stop Centre</td> </tr> <tr> <td data-bbox="654 844 991 878">7th February 2007</td> <td data-bbox="991 844 1182 878">5.00 p.m.</td> <td data-bbox="1182 844 1374 949">Bramley Community Centre</td> </tr> <tr> <td data-bbox="654 956 991 990">3 April 2007</td> <td data-bbox="991 956 1182 990">9.00 a.m.</td> <td data-bbox="1182 956 1374 1023">Stanningley Rugby Club</td> </tr> </tbody> </table>	Date	Time	Venue	20 th September 2007	9.00 a.m.	Bramley Community Centre	25 th October 2007	5.00 p.m.	Stanningley Rugby Club	6 th December 2007	9.00 a.m.	Armley One Stop Centre	7 th February 2007	5.00 p.m.	Bramley Community Centre	3 April 2007	9.00 a.m.	Stanningley Rugby Club	
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Originator: Maria Lipzith

Tel: (0113) 247 4353

Report of the Chief Democratic Services Officer

West (Inner) Area Committee

Date: 28th June 2007

Subject: Election of Chair 2007/08

<p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report is submitted to remind Members of the arrangements for the annual election of the Committee Chair.

The nomination(s) received will be reported at the meeting and Members will be requested to elect from amongst themselves a Committee Chair for the 2007/08 municipal year.

1.0 Purpose Of This Report

1.1 The purpose of the report is to explain the arrangements for the annual election of the Chairs of the Area Committees.

2.0 Background Information

2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.

2.2 Paragraphs 10.7 and 10.8 of Article 10 deal with the appointment (election) of Chairs of the Area Committees. It states that the Chairs of Area Committees will be appointed (elected) by the Area Committees themselves. On appointment (election), each Area Committee Chair will automatically be the nominated elected Member representative of that Area Committee on the District Partnership.

3.0 Main Issues

3.1 The Area Committee Procedure Rules, also contained in the Council's Constitution, detail the process whereby Chairs' are appointed (elected). For ease of reference the provisions are reproduced at Appendix 1 to this report. It is important to note :-

- That, with the exception of Independent Members, **all** nominations have to be submitted via their respective Group Whips;
- That **all** nominations have to be received by the Chief Democratic Services Officer no later than one clear working day before the first meeting of the Area Committee at which the election will take place.

3.2 The nominations for Chair will be notified to Members at the meeting by the named Governance Services Officer on the front of this agenda.

4.0 RECOMMENDATIONS

Members are requested to elect from amongst themselves an Area Committee Chair for the 2007 /08 municipal year.

Area Committee Procedure Rules (Extract)

5.0 APPOINTMENT OF CHAIR

- 5.1 Each Area Committee will elect its own Chair, from amongst the City Councillors eligible to serve on that Committee.
- 5.2 Each Party Group with Members elected within an Area Committee area may put forward a nomination from amongst its Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.
- 5.3 A nomination must be forwarded to the Chief Democratic Services Officer no later than 1 clear working day before the first meeting of the Area Committee (after the Annual Council meeting) each year.¹
- 5.4 The Chief Democratic Services Officer will ensure that nominations and the appointment of the position of Chair are dealt with at the Committee's first meeting of the municipal year.
- 5.5 The Chair will be appointed by overall majority of votes cast by those Members eligible to do so and present at the meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration, and the vote repeated.
- 5.6 Where an overall majority of votes cannot be obtained the Council will appoint a Chair.

¹ A nomination from a Party Group must be forwarded by the Whip of that Group.

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Armley Community Forum

Date: 20th March 2007

Present: Cllr Harper (Chair), C Clark, A Friebe, J Scroggie, E Bowes, D Peck, K Lemm, I Penman, B Holmes, M Tyson, M Burgham, J Owen, J Ramell, M & D Stead, K & B Draper, S Nightingale, D Spellman, Hon Alderman B Nelson, A Covey, J Ford, J Parsons, J Gill, L & M Murphy, M Woodward, J Kerry, JL Holdsworth, M & S McGill, W Gregg, H & D Boutle, T Maynard, F H Smyth, S & B Richmond, D Smith, R Pickford, A Wilkinson, I Newsome.

ACTION

1.00 WELCOME

1.01 Cllr Harper welcomed everyone to the meeting.

2.00 APOLOGIES

2.01 J Grainger, A Stephenson, T & D Maynard, M Broughton. Cllr Lowe, E & B Rayworth, I Stephenson, D Newsome, Cllr Mckenna. D Pemberton, Fr I Wright, K Donnelly.

3.00 MINUTES OF THE LAST MEETING

3.01 The Minutes of the last meeting were agreed as a true record with no amendments.

4.00 MATTERS ARISING

- 4.01 (4.01) Todd's Butchers site: Cllr JH attending Planning Panel on Thursday 22nd and will make all concerns/objections clear. Cllr JH appealed for a forum member to attend the meeting to speak on the forum's behalf.
- 4.02 (8.03) This letterbox is still in use.
- 4.03 (8:06) Yum Yum Pizza – application for late licence. Cllr JH has written a letter to oppose this.
- 4.04 (8.09) Cllr JH has contacted Highways re. this matter and hopefully something will now be done.

5.00 POLICE AND COMMUNITY SAFETY ISSUES – Sgt Nick Boyes

- 5.01 There has been a 13% reduction in crime in this beat area.
- 5.02 Tenancy sweeps have proved very effective over the last 5/6 months and recently in the Gambles/Poplars.
- 5.03 Ley Lane – ASB reports decreased – possibly offenders have moved back to the Salisburies.
- 5.04 Police are aware of raised vehicle crime in the area and are taking steps to combat this.
- 5.05 There are still reported problems with small motor bikes in the area and speeding vehicles. Any information re offenders or where the bikes are being kept – please pass to Police.
- 5.06 Sgt NB appealed to the forum to complete a questionnaire re. the future of policing and gaps in the service provided. **Anyone interested was asked to stay behind at the end of the forum to give name/address details.**

All

6.00 Advertising – Anne Briggs, LCC

- 6.01 AB discussed the billboards at Mistress Lane. These are experimental in that 2 of the 3 pay LCC for use which in turn pays for LCC to use the third. This billboard can be a useful resource especially in the face of a changing Armley to inform and alert people to the regeneration of the area.
- 6.02 The Mistress Lane billboards are temporary for about 3 yrs – the time estimated for land to be sold and construction to begin. They have been tidied up and when adverts changed (fortnightly) – any rubbish dumped will be reported and dealt with. The LCC board will change every 6 months – maybe more often depending on what content. It is £145 to change the board each time – Cllr JH felt this money could be found if eg the forum wanted a message/advert displayed.
- 6.03 Comments/Discussion included:
- The location of the boards is such that they are at the traffic lights so traffic can see them whilst static. However this does mean they block residential views.
 - AB has undertaken an audit of billboards in the area and several will be taken down and/or replaced.
 - AB – there is an agreement with LCC that nothing seen as detrimental or inappropriate to the area will be advertised.
 - AB – guidelines for all advertisers are available on LCC website. Please do complain if you think these are not being adhered to.
 - AB – each board has an ID number and name of the company using it. This is the info needed when complaining.
 - The effectiveness of the billboard advertising is measured in depth by the companies involved – the process is seen to be a subliminal one.
 - Cllr JH – could use the footbridge by the prison for a slogan eg ‘Welcome to the Gateway or Armley’? However this would be funded by sponsorship therefore advertising.
 - Suggestion by the forum was made to use the walls of the railway? These are unused and very scruffy? AB to follow up.

7.00 Improving Armley Mills

7.01 The Armley Mills site should be a fantastic resource and draw to the area – it has an extensive site, is in a good location and the educational side is well used. How then to utilise this for the future? **The forum were invited to give their views and to complete questionnaires before leaving.**

7.02 Comments included:

- The area around the site is very run down.
- The access is poor - down a long muddy lane. Cllr JH suggested some interesting & fun method such as the train at Kirkstall.
- Should be looking at dual use ie. Open day and evening.

8.00 Any other business

8.01 Cllr JH reported back on the most recent West Leeds Gateway Board meeting (6th March at HMP Leeds). Reports presented included Dave Pickles from Grangevale homes and their plans in the area; Alison Shaffner re the West Leeds growth Initiative; Carole Clark re. the Armley Town St Heritage Initiative. A list of the present planning applications in the area was also submitted.

8.02 The forum had shown concern regarding several issues seen to be having a negative impact on the Armley area. Carole Clark updated the forum on the initiatives and schemes taking place locally. These include:

All

- £700k awarded from the Town & District Centre scheme for improvements to the public realm.
- £25k from the Townscape Heritage Initiative for application for a larger amount (£1m) for Armley conservation area.
- New health centre – completed.
- New leisure centre – in progress.
- Adrian Millward now in post as head of the dedicated Regeneration team for the area.
- West Area management etc working to secure new investment in the area.

CC has prepared a newsletter which will be included with the papers for next Forum.

AF

- 8.03 Suggestion - the shops available on Town St were more widely advertised. Burley Lodge Centre are now holding a financial advice surgery (appointment only) on Friday 1-3pm at AOSC.(enquiries 0113 275 3498)
- 8.04 Inquiry re pubs blocked up near Living World pet shop: CC – these are privately owned and therefore the Council has no control over the use/present state of these.
- 8.05 Hon Alderman Nelson informed the forum of the new Dog Walk ACRT have set up. This is signposted and with this the hope is to promote pooping/scooping. This is the first of its kind in the Leeds area. Cllrs have been approached for funding for special bins along the route.
- 8.06 There is still a problem parking around Armley Moor health centre – Highways have been investigating residential parking scheme and this is recommended for approval.
- 8.07 The old leisure centre is not being demolished before the new one is built, however the new one at Morley will be built first.

Complaint about the cleanliness of the Armley leisure centre. Cllr JH to write a letter to Learning & Leisure dept.

Cllr JH

Cllr Harper has emailed Denise Preston (Chief Recreation Officer) since this forum meeting. She has asked for the text of this email to be included in these minutes:-

'Denise

At the Armley Community Forum last night a number of complaints were raised about the cleanliness of the Centre. They varied from a smell of bad eggs to dirty pool and pool side. There was a particular complaint re the Ladies changing rooms, it seems that parents come in in dirty shoes bringing buggies and prams into an area where most of the users will have bare feet.

I think it is something to consider for the design of the new changing rooms, but is there anything we can do in the meantime to make the Centre more customer friendly and hygienic.

Best wishes - Janet Harper'

9:00 DATE & TIME of NEXT MEETING – Tuesday 17th April, 7pm AOSC

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Armley Community Forum

Date: 17th April 2007

Present: Cllr Harper (Chair), C Clark, E Bowes, C Broadbent, DM Peck, N Lav’Gueur, B & M Guthrie, P Kempster, D & I Penman, W Anderson, J Jennings, J McKenna, K Donnelly, J Kerry, S & M McGill, L Mann, J Parsons, J Ford, J Ramell, Mr & Mrs Richmond, FH Smyth, S Guy, M Pugh, J Gill, A Covey, A Willis, M Tyson, M Burgham, B Holms, B & K Draper, M & D Stead, H & D Bootle, W Gregg, S Nightingale

	ACTION
1.00 WELCOME	
1.01 Cllr Harper welcomed everyone to the meeting.	
2.00 APOLOGIES	
2.01 T & D Maynard, J Scroggie, D Smith, Father Ian Wright, K Anderson, C Limb, D Newsome, B & E Rayworth, I Stevens	
3.00 MINUTES OF THE LAST MEETING	
3.01 The Minutes of the last meeting were agreed as a true record with no amendments.	
4.00 MATTERS ARISING	
4.01 4.01 – Planning Committee approved the betting shop on a tight vote. Still need a Betting Licence – application will be submitted in May. Coral Betting Shop at bottom of The Gang have planning permission and a licence approved.	
4.02 6.00 – Hoarding on ACRT land. ACRT haven’t given permission, and are trying to get it removed. Cllr H will speak to planning.	Cllr Harper Carole Clark
4.03 8.01 – Public Consultation. Further consultation on WLG will take place in September. CC can bring back copies of WLG Board minutes to a future forum meeting.	
4.04 8.07 – Caroline Broadbent attended to address concerns regarding the existing Leisure Centre. The new Leisure Centre Working Group is considering how such problems can be addressed in the new design. Member of public asked why the pool was closed Monday lunchtime? CB will find out and report back. Pool is cleaned through filtering, and by a pool vacuum on a daily basis to remove any debris. A number of residents reported incidents of the pool and leisure centre being dirty.	Caroline Broadbent
4.05 Outline plans for the new Leisure Centre were shown to the forum. The new Leisure Centre will be built on the site of the existing car park and the new car park will be sited near to Town Street. The plans include a MUGA with open access for the public, this will be at the Southern End of the site. Kevin Donnelly said that the Youth service would support the MUGA and would provide activity there. There forum were supportive of the proposal, and it the proposals will also be taken to the Cedars Residents.	

4.06 Michelle McGill commented that the shelter at the new Wortley MUGA is in the wrong place. Cllr H responded that where it has been sited is fine. It is in view of local houses but far enough away not to be a nuisance.

5.07 8.05 Alderman B Nelson asked about the provision of a dog bin. Cllr H asked that he put his request in writing.

5.00 POLICE AND COMMUNITY SAFETY ISSUES

5.01 4 Officers of West Yorkshire Police attended.

Thankyou to everyone who completed a questionnaire. They are aware of current problems on the Cedars, and the questionnaire assisted in providing additional information.

5.02 Salisbury's – offenders from Ley Lane have moved here and caused a lot of criminal damage. Police taking action and getting evidence with a view to making arrests.

5.03 PC Lockwood stressed that people need to report incidents to the police and keep nuisance diaries. Residents reporting incidents do not have to be visited by the Police.

5.04 Police reiterated that they are working with the Council and LWNW Homes.

5.05 Wyther and Raynviles – Also focusing attention here, again the completed questionnaires have been useful.

5.06 There have been problems in Cedars with bin fires. Bin yards have been improved, but there has been further vandalism. Metal gates will be put on to increase safety and security.

5.07 Cllr H said that local people were very pleased with recent action in the Cedars. A local resident also thanked the police for their handling of a recent incident.

5.08 Could we have a barrier on Nancrofts Terrace and Avenue to replace the bollards to reduce the motorbike problem. Cllr H and Cllr L said they would look at this. Police asked that local residents should provide any information they have on motorbikes.

**Cllrs H
and L**

6.00 Kevin Donnelly

6.01 KD gave a talk about his recent work in the favelas in Rio De Janeiro, Brazil undertaken in his own time. A favela is a slum / shanty town

6.02 Worked in Youth and Community Centre. His work included a 2 week summer youth programme and a painting programme – all houses in a favela.

6.03 Experienced drug dealers and gangs, but also a tremendous community spirit.

6.04 A good lesson in the importance of valuing young people.

6.05 David Bootle highlighted a good e.g. of young people doing community work in Sheffield. This was in Yorkshire Post – important to get good news items in press.

6:06 Kevin was thanked for his interesting presentation.

7.00 Feedback from A/Committee

7.01 Hazel Bootle reported back. In particular highlighted the Town Street Tales Project and provision of gates for bin yards, and provision of gates for Nancroft for the alleygating scheme. Thanks to Gill Hunter for her hard work.

7.02 Armley Fun Day takes place on 25 July.

7.03 Cllr H said it would be good to involve something on Benjamin Gott in the Town Street Tales Project.

8.00 Any other business

8.01 James Jennings, Community Engine – gave a brief talk on the Local Enterprise Growth Initiative (LEGI) and the opportunities for West Leeds. LEGI concerns supporting new small businesses. One element of this is to create a Development Trust (not for profit, community owned organisation) Consultation has taken place with local businesses, key issues, security, staff, premises, marketing.

8.02 The proposal is to use WFLC to offer support to local business and create a Development Trust, which can secure LEGI money. This is an opportunity for West Leeds.

8.03 A letter will be going out to residents to ask what they think the Development Trust should do.

8:04 The forum were supportive of the proposal to set up a Development Trust.

8.05 Flytipping – what evidence is required to take action against flytipping – Cllr L will deal with this as an individual issue.

8.06 Can we have a litter bin for Ley Lane playing field Cllr L dealing with this. Problem is revenue implications of emptying bins.

8.07 There are rats in the Cedars again.

There is no further news on Kent Meters site.

Query on planning application for a new house in a garden at the Halledales.

Cllr Lowe

Cllr Lowe

9:00 DATE & TIME of NEXT MEETING – Tuesday 15 May, 7pm AOSC

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Armley Community Forum

Date: 15th May 2007

Present: Cllr Harper (Chair), C Clark, A Friebe, E Bowes, W Gregg, B & E Rayworth, B Holmes, J McKenna, D Newsome, DM Peck, M Litherland, J Grainger, J Broughton, Hon Ald. B Nelson, H & D Boutle, I Stephenson, D & I Penman, M Stead, B & K Draper, J Parsons, J Ford, M Southwell, P Kempster, S Grimwood, B & M Guthrie, L Mann, M Pugh, J Ramell, K&W Anderson, H Gardiner, K Morris, M Menardi, D Smith, FH Smyth, G & J Shackleton, JK & JP Newsome, D Hill, R Bilborough, J Friel.

ACTION

1.00 WELCOME

1.01 Cllr Harper welcomed everyone to the meeting.

2.00 APOLOGIES

2.01 T & D Maynard, J Scroggie, Father Ian Wright, J Kerry, D Stead, M Woodward, A Stephenson, Sgt Nick Boyes, Cllr A Lowe, S Richmond.

3.00 MINUTES OF THE LAST MEETING

3.01 The Minutes of the last meeting were agreed as a true record with no amendments.

4.00 MATTERS ARISING

- 4.01 (4.02) Cllr JH passed an old picture of Armley around showing Mistress lane as was.
- 4.02 (4.07) Cllr JH has received a response – City Services are asking for £2000 for servicing the bins even though the Cllrs are funding them.
- 4.03 (5.05) Cllr AL is deaking with this.
- 4.04 (8.07) Planning application has been withdrawn.

5.00 POLICE AND COMMUNITY SAFETY ISSUES

- 5.01 Drugs warrants were served on 4 addresses in the Cedars. A quantity of drugs was seized from one address – the hearing re this has been adjourned til next week – hopefully will lead to repossession of property under the Crack House Closures legislation. Thanks to those who gave information to the Police during the tenancy sweep in the area.
- 5.02 Armley area still relatively quiet for burglary, violent crime and motor vehicle crime. However has been a slight increase in damage to motor vehicles around the New Wortley/Tong Rd area – Police are aware of this and believe they know the offenders.
- 5.03 There is still to be further action taken in the Cedars and also in the Thornhills.
- 5.04 Salisburies graffiti – Police have spent 5 hrs photographing this and one of the main offenders (17 yrs old) is on remand at present.
- 5.05 Raynvilles graffiti – SOCO also photographed this and this is being actioned.
Police advise private * LCC tenants to contact Bramley Housing office initially re graffiti and clean up.
- 5.06 Hazel Boutle requested no parking on Armley Moor on 25th July – Armley

Friday

6.00 Noise Action Week: Smoking ban - Richard Bilsborough (EHS)

6.01 RB – gave a short presentation on Noise Action Week (next week). Contact details for Noise Nuisance are : (daytime) 0845 124 0113; (out of hours) 0113 240 7361. For long standing complaints - Leeds Community Mediation Service 0113 242 4110 are also available.

6.02 RB – Smoking ban comes into effect 1st July 2007 – all enclosed workplaces will be smokefree with very few exceptions. Individuals smoking and owners/managers who allow smoking or fail to provide adequate signage will be subject to fine.

6.03 Loud taxis at night and also music from taxis – try and get taxi number/firm etc and complain to LCC – Licensing 0113 214 3366

6.04 Complaint re. Armley Moor fair – Cllr JH asked that on application can it be made clear that they are not allowed to operate on Sundays.

7.00 Just Coffee People - David Hill

7.01 DH introduced Just Coffee People as a Social Enterprise and the only providers of Fairtrade tea & coffee based in Leeds. They offer training and work opportunities for people with disabilities especially learning difficulties but also those with mental health problems. They have recently gained funding from the Inner Area Committee but are working towards being self sustainable. Cllr JH suggested they run a stall at Armley Friday and at the Farmers Market.

8.00 Notice of election of forum representatives and co-optees to be held on June 19th 2007.

8.01 Nomination forms will sent out with the next minutes.

9.00 Any other business

9.01 License hearing for the betting office at Todds old site is Friday 18th May.

9.02 There is an urgent need for a barrier at the Nancrofts – very dangerous for children.

9.03 Nancroft Crescent – need signage for no through road.

Cllr JH sent the following email to Alan Robinson at City Services:

‘Alan - At the Armley Forum this week I was asked if a "No through Road sign" could be placed at the entrance to Nancroft Crescent.

It would appear that many large vehicles are trying to get through and have difficulty reversing or turning on the street. Can you assist please?’

The following response came from Brian Roberts at City Services:

Dear Cllr Harper

Thank you for your request for the above.

After inspection of the signage for Nancroft Crescent i can see the problem that exists, Therefore i will arrange for a wall fix sign to be fitted, this work may take up to 3-5 weeks for completion

9.04 Nancroft/Ley Lane field – a lot of glass on the tarmac paths needs clearing. Cllr JH sent the following email to Steve Greenwood at City Services:

‘Steve - There were complaints at the Armley Forum that the footpath across Ley Lane Field/park is covered in glass and rubbish and needs cleaning please. Can you assist?’

9.05 Ginnel at rear of Leisure Centre needs clearing as bushes are overgrown. Also the bottle bank has not been emptied for some time.

Cllr JH sent the following email to Caroline Broadbent at Learning & Leisure:

‘Caroline - I hope you can assist, I have had complaints that the bottle bank needs

emptying and people are leaving bags of bottles on site. Clearly, the Yobs will soon start using them as missiles if they aren't removed.

It was also raised at the Armley Forum that the ginnel adjacent to the Centre needs cleaning and weeds/bushes need removing. I am grateful for your assistance'

- 9.06 Tong Rd end of Wesley Rd – hedges at either side need trimming as impeding view for both motorists and pedestrians.

Cllr JH sent the following email to Alan Robinson at City Services:

'Alan - Another one from the Forum.

I am told that the above hedges are obscuring the sight lines at the above junction

Can you assist please?'

- 9.07 Tarmac in very poor state on Armley Ridge Rd (near golf course).

Cllr JH sent the following email to Alan Robinson at City Services:

'Alan - I am told that the section of Armley ridge Rd from Stanningley Road going towards the Wythers has a number of pot holes which need attention.Can you assist please'

- 9.08 There is no green refuse collection at the Cedars as contaminated bins led to route being scrapped. Cllr JH requested the presence of a City Services officer responsible for refuse collection to be invited to a future forum.

- 9.09 Summer Bands in the Parks leaflets are available now .

- 9.10 Armley Common Rights Trust = having a workday Saturday 19th May.

- 9.11 Hanging baskets will be available for the Little Scotland area later than previously advertised – possibly 2nd or 9th June.

- 9.12 ACRT are holding an Urban Picnic in Charlie Cake Park 16th June 1-4pm.

- 10:00 DATE & TIME of NEXT MEETING – Tuesday 19th June, 7pm AOSC**

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**Bramley & Stanningley Community Forum
Eric Atkinson Centre, Wellington Gardens. Bramley, Leeds**

Date: Thursday 29th March 2007

Present:, P. Green, P Miles, j Stringer, F Brodie, E+B Rayworth, J Lockett, Jayne Learoyd, H Garrand, J Earnshaw, PCSO A Carroll, T Knapton, S fothergill, J.B Quimby, B.M Durnham, J Bedford, M Wright, G Withers, S Withers, P Ward, Cllr D Atkinson, Cllr T Hanley, R.M Boon, G Forster

ACTION

1.00 WELCOME

1.01 Cllr D Atkinson welcomed all to the meeting and thanked the group for their support and good wishes during he time away from work. Thanks to Jean Bedford for acting as chair.

2.00 APOLOGIES

2.01 Cllr, N. Taggart (till later), Ian Hobson, Mary Tyson, Maude Smith, Julie Upton.

3.00 MINUTES OF THE LAST MEETING – agreed.

4.00 Matters Arising –

4.01 Bramley carnival / I ♥ West Leeds/ Armley fun day etc. all added to ADP
4.02 Litter Bins – funding has been secured to purchase more, general ill feeling about the lack of bin provision in west at present. RB has managed to secure 2 second hand bins for Bramley, being fixed soon. Emptying of green bins was also questioned due to current issues with service.

5.00 Community Safety Update – PCSO Alison Carroll updated the forum on Policing Issues

5.01 Briefing outside of the Shopping centre, showing the scale of the NPT in Bramley. This was a trial run and was seen as being successful so could become a regular event. DA – police are seen around more which is very positive.
5.02 4 new PSCO's covering Ganners / St Catherine's / Bellmounts / Shopping Centre, meaning more coverage PCSO Carroll focusing on the Broadleas.
5.03 Burglary hotspot moved from Fairfields over to Armley. Generally crime on the way down. Off road biking team out regular, PC's riding not PSCO's, now targeting specific areas. DA signs gone up in Bramley Falls wood to enforce message.
5.04 Dissussions:

- TH – more PSCO's on the way due to expansion of initiative. Violent crime still high but low level getting lower.
- TH – Youths congregating near to church are still an issue but meetings taking place to address the problem.

Police forums? Why are they not currently running as before they were well

attended. RB to investigate.

RB

6.0 Update on crossing at Newley Lane / Pollards Lane.

6.1 TARA has been campaigning for an auto crossing on the site for years due to the potential for accident.

6.2 General discussions about the issues surrounding the current proposals.

6.3 TH – the forge development is moving along fast. Definite links to pollard lane in final plans

RB

7.0 Bramley Elderly Action

7.1 Overview of the past history of the group and the fantastic potential for the social enterprise up BEAt which involves services around:

Gardening

Decorating

Odd jobs

Mechanical aid sales

BEA thanks Bramley Carnival committee for publicising their spring fair in the news letter

Councillor Taggart attended the meeting at 20.45hrs.

8.0 Get Knitting – I ♥ West Leeds Festival

8.1 Jane Earnshaw described this years bin initiative to knit a shed! Outside being life like and inside being a 'patchwork world'

- Many schools involved and lots of other groups.
- Request to knit a square with your age number of stitches.
- Also needs fruit and veg and a window flower box.

RB

9.00 Area Committee update - Jean Bedford

9.01 Funding confirmed at the meeting:

- Bramley Elderly Action
- Flowers at the Baths
- Church received funding for rails at last meeting
- Support was given to 'save our spire' campaign

10.00 AOB

10.01 Discussions around the pricing issues of Bramley Community centre.

10.02 Discussions about tarmac problems on Ganners and St Catherines

10.03 Info regarding 2 bramley carnival events

- Global rotation@ Bramley social club 2/4/07 (urban music)
- Beetlejoos @Bramley social club 4/5/07 (70/80's)

RB

10.00 Dates of meetings in 2007 - 29th March
31st May
26th July
27th September
29th November

WEST (INNER) AREA COMMITTEE

THURSDAY, 29TH MARCH, 2007

PRESENT: Councillor J Harper in the Chair
Councillors D Atkinson, T Hanley, A Lowe
and N Taggart

Co-optees Jean Bedford – Bramley Forum
Hazel Boutle – Armley Forum
Peter Green – Bramley Forum
Morgan Pugh – Armley Forum

77 Chair's Opening Remarks

The Chair welcomed everyone to the West (Inner) Area Committee.

78 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor McKenna and Gill Hunter, Area Community Safety Co-ordinator, Department of Neighbourhoods and Housing.

79 Late Items

In accordance with her powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair admitted to the agenda Appendix A to Item 13 'Leeds Enterprise Growth Initiative for West Leeds' (Minute No. 89 refers) as the Appendix had been omitted from the report at agenda despatch.

80 Declaration of Interests

There were no declarations of interest declared at this point in the meeting, however Councillor Hanley and Co-opted Members Mr Green and Ms Boutle declared personal interests during Item 10 – Inner West Area Committee Well-being Budget – (Minute No. 86 refers).

81 Open Forum / Community Forums

The agenda made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. As there were no members of the public present, no issues were raised.

The minutes of the Armley Community Forum meeting held on 16th January 2007 were submitted for information and noted. The Chair brought the meeting's attention to para 10.1 of the minutes of the Forum meeting which

Draft minutes to be approved at the meeting
to be held on 28th June 2007.

referred to the proposal to change the name of the leisure centre in Armley and requested support from Members for the Forum's view that the name should remain as Armley Leisure Centre.

82 Minutes

RESOLVED – That the minutes of the meeting held on 8th February 2007 be confirmed as a correct record.

83 Matters Arising from the Minutes

Wyther Community Centre (Minute No. 68 refers)

The Area Manager advised Members that Stellarbrook Construction had withdrawn their offer to provide funding for a year for the Twilight Twirler Group and that other sources of funding were being explored by the group. The Area Manager agreed to note the Committee's unease about the safety and welfare of the young people using the building without a proper funding agreement with the group and Members' concern at the Council's pronouncement to overturn the Council's previous decision to close the Centre.

84 Community Safety

In the absence of Inspector Steve Thomas from West Yorkshire Police, the Chair proposed that the report be noted until such time the Inspector could attend.

RESOLVED – That the report be noted.

85 Footpaths and Ginnels Closures/Gating Orders

The West Leeds Area Manager submitted a report outlining the background to requests for the closure and gating of footpaths and ginnels in Leeds. The report requested Members' support for the proposed criteria outlined in the report for prioritising requests for the closure of footpaths and ginnels in West Leeds and for the proposed closure of two ginnels in particular that met the criteria, namely Nancroft Mount in Armley and Wellington Mount in Bramley.

Paul Dishman, Area Co-ordinator, presented the report and advised Members that requests for the closure/gating of footpaths/ginnels in West Leeds had risen considerably in the last few months. It was for this reason that the proposed criteria for prioritising requests had been developed.

Members discussed the issues and were advised that East Leeds Area Committees had funded a specific officer to carry out the closure work in that area, hence the reason for the amount of work being carried out there. Members questioned the reasons for the selection of the ginnel for potential closure in Bramley Ward in particular and requested that they be consulted in future choices of ginnel closure.

RESOLVED -

- (a) That the proposed criteria for prioritising requests for the closure of footpaths/ginnels in West Leeds be supported.
- (b) That the two priority ginnels identified in para 4.5 of the report, namely Nancroft Mount in Armley and Wellington Mount in Bramley, be agreed and that Bramley Councillors be consulted on other areas of concern for future action.

86 Inner West Area Committee Well-Being Budget

The West Leeds Area Manager submitted a report to update Members on the current amount of capital and revenue funding remaining for Wards in the Inner West area for the financial year 2006/07 and the commitments already approved. The report and appendices also sought approval for new projects commissioned by the Area Management Team.

Carole Clark, Area Management Officer, presented the report and, along with the Area Manager and Area Co-ordinator, responded to Members' queries and comments. Representatives from the various organisations requesting funding also attended the meeting and responded to Members' questions.

The Chair also welcomed to the meeting Jo Baker from BARCA Leeds who gave Members an update on the achievements of the Youth Bank project. Members congratulated the group on the success of the project.

Members discussed the various requests for funding, in particular the request from Bramley Elderly Action for a Community Engagement Project. Members expressed concern about this request, in particular the proposed outcomes and whether this project included any additionality to what the organisation already delivered.

During these discussions, Councillor Hanley declared a personal interest as a Director of Bramley Elderly Action. Advice was offered from the Governance Services Officer on whether both a personal and prejudicial interest should be declared, however Councillor Hanley decided to remain in the meeting and took part in the discussions and voted on this request for funding.

Members finally agreed to support the request from Bramley Elderly Action, but with payments made in quarterly instalments, provided the project was monitored and quarterly reports were received and approved by the Committee.

Declarations of personal interest were also received from non-voting co-opted members during the discussions on well-being funding – from Mr Peter Green, representative of Bramley Forum, as a Director of Bramley Elderly Action and Ms Hazel Boutle, representative of Armley Forum, as a member of Armley Community Environmentalists (ACE).

All other requests for funding were approved.

RESOLVED –

- (a) That the current financial status of the Well-Being Budget, capital and revenue, be noted.
- (b) That the following decisions be taken in respect of new projects and requests for funding from the Well-Being Budget contained in appendices attached to the submitted report:
 - (i) Roundabout Sponsorship at Bramley/Henconner Lane Roundabout - Approved £1,500 (Revenue)
 - (ii) Community Engagement Project, Bramley Elderly Action – Approved £10,583 (Revenue) with the proviso that payments be made quarterly and subject to quarterly reports being received and approved by the Committee.
 - (iii) West Leeds Neighbourhood Wardens – Approved £2,000 (Revenue)
 - (iv) Town Street Tales – Approved £9,490 (Revenue)
 - (v) West Leeds Holiday Sports Programme (Inner West) – Approved £5,000 (Revenue).
 - (vi) Improving the bin yards in the Cedars to provide a safer, cleaner area – Approved - £9,500 (Revenue)
 - (vii) Pudsey Weetwood Off Road Bike Scheme – Approved £2,080 (Capital)
 - (viii) Installation of a physical barrier top back road of Stanningley Road Shops and Houghley Lane – Approved £2,000 (Capital)
 - (ix) Nancroft Mount Gates – Approved £3,775 (Capital)
- (c) That the requests for funding of a total of £2,500 for small grants and £658 for skips be approved.

(Councillor Taggart joined the meeting at 9.35am during the consideration of this item.)

87 A Plan for Delivering Affordable Housing in Leeds

The Director of Neighbourhoods and Housing submitted a report setting out the background to the establishment of the affordable Housing Task Force and the subsequent production of the Affordable Housing Delivery Plan 'Making the Housing Ladder Work'.

The Chair welcomed to the meeting John Statham, Strategic Landlord Manager, and Laura Kripp, Asset and Development Manager, both from Neighbourhoods and Housing, who presented the report and responded to Members' queries and comments.

Officers tabled and referred to a report on delivering affordable housing that had been submitted to and approved by the Executive Board on 14th March 2007.

Lengthy discussion ensued on the contents of the reports. In brief the following concerns were raised:

- The number of affordable units that were proposed to be built over the next six years.

Draft minutes to be approved at the meeting to be held on 28th June 2007.

- That more land needed to be made available for affordable housing.
- That affordable housing was not affordable by a great number of people.
- Proposals to demolish affordable housing stock and replace with homes at higher rents.
- Adequate infrastructure being provided along with the new homes.

Members also requested that more information be provided on the city wide availability of sites offering potential for the building of affordable homes and in particular how many affordable homes were proposed to be built in the Inner West area of Leeds.

RESOLVED –

- (a) That the report be noted.
- (b) That city wide information relating to available sites offering potential for the building of affordable homes be provided to Members, with particular reference to the Armley, Bramley and Stanningley areas.

(Councillors Lowe and Hanley left the meeting at 11.20am and 11.27am respectively, during the consideration of this item.)

88 Area Managers Report

The West Leeds Area Manager submitted a report which updated Members on the progress of Crime and Grime Tasking, Project Champion, Northern Challenge Housing proposals, Worklessness in West Leeds, Local Enterprise Growth Initiative and the West Leeds District Partnership programme.

Steve Crocker, West Leeds Area Manager, presented the report. He was praised by the Chair for the work carried out, however concern was expressed regarding the proposed amalgamation of wedges in Leeds and that the West Leeds Area Manager would in future have to cover a greater area.

RESOLVED – That the report be received and noted.

89 Wyther Improvement Group

The West Leeds Area Manager submitted a report to brief and update Members on the first 16 months of the Wyther Improvement Group (WIG).

Carole Clark, Area Management Officer and Paul Dishman, Area Co-ordinator, presented the report and responded to Members' queries and comments.

RESOLVED –

- (a) That commitment be gained from both Leeds PCT and LWH that they were able to continue to provide leadership and co-ordination to the WIG.
- (b) That funding opportunities for the WIG be explored as there was currently no additional funding to administer this work.

- (c) That the maintenance and housekeeping of the Wythers Community House be supported by the partnership.
- (d) To continue building the partnership to contribute towards the main objectives of the WIG, in partnership with the tenants and residents of Wythers.

90 Leeds Enterprise Growth Initiative (LEGI) for West Leeds

The Director of Neighbourhoods and Housing submitted a report informing Members of the action taken in West following the successful allocation of funds to Leeds.

Steve Crocker, West Leeds Area Manager, presented the report and advised Members that key to the programme in West Leeds was the setting up of the Catalyst Centre which it was hoped could be based at the West Leeds Family Learning Centre.

RESOLVED – That the report be noted.

91 The Children and Young People's Plan Review 2007

The Director of Children's Services submitted a report requesting Members' support and input into the ongoing review of the Leeds Children and Young People's Plan.

John Maynard, Performance Manager, Chief Executives Department, was in attendance to present the report, however as there were so few Members now present at the meeting, it was agreed to receive a briefing on these issues at a later date.

RESOLVED – That Members be briefed on the issues at a later date.

92 Dates, Times and Venues of Area Committee Meetings 2007/08

The Chief Democratic Services Officer submitted a report requesting Members give consideration to agreeing the dates, times and venues of their meeting for the 2007/08 municipal year.

RESOLVED –

- (a) That the following dates be approved in respect of meetings of the Area Committee in the 2007/08 municipal year:-
28th June 2007, 20th September 2007, 25th October 2007,
6th December 2007, 7th February 2008 and 3rd April 2008.
- (b) That the times alternate between 5pm and 9am, with the first meeting in June taking place at 5pm.
- (c) That the venues for the above meetings alternate between each Ward.

The meeting concluded at 11.50am.



Originator: Maria Lipzith

Tel: 247 4353

Report of the Chief Democratic Services Officer

West (Inner) Area Committee

Date: 28th June 2007

Subject: Local Authority Appointments to Outside Bodies

<p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report outlines the procedures for Council appointments to outside bodies, and the Committee are requested to consider and appoint to those bodies listed at Appendix 2 to the report.

1.0 Purpose of this Report

1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to :

- Agree the nominations to those organisations which fall to the Committee to make an appointment to.

2.0 Background

2.1 In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.

2.2 Attached at Appendix 1 is the agreed Appointment Procedure Rules¹ that have been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces appointment categories; and

¹ This Procedure is now incorporated into the Council's Constitution
Page 25

places responsibility for appointment clearly with Elected Members both through this Committee and the Member Management Committee.

2.3 The Member Management Committee has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:

- Considering requests from all Outside Organisations seeking Elected Member representation
- Determining the category of appointment which will govern which Committee will make the appointments
- Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.

2.4 Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant Area Management Committee.

2.5 In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at Appendix 2 are those that have been determined should be made by this Area Committee.

2.6 One of the delegated Member appointment functions which Area Committees have previously been asked to exercise is making Elected Member appointments to the Boards of Housing Management Arms Length Management Organisations. However, on the recommendation of the Executive Board, the Member Management Committee at its meeting on 22nd December 2006 resolved that in future appointments to the re-structured ALMO Boards (down from 6 to 3, with smaller numbers of Directors) would be made by the Member Management Committee itself, hence these appointments no longer appear in the schedule of appointments at Appendix 2.

3.0 The Appointment Procedure - Community and Local Engagement Category

3.1 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.

3.2 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.

3.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

² For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- 3.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 3.5 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.6 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

4.0 RECOMMENDATIONS

- 4.1 The Area Committee is asked to confirm the nominees to work with the Outside Bodies identified in the Schedule at Appendix 2, having regard to the Appointment Procedure Rules outlined in this report and detailed at Appendix 1.

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

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APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee) to them.
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
 - **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.
 - **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective

Appointments to Outside Bodies Procedure Rules

- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members² will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled
- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Director of Legal and Democratic Services will have Delegated authority to make an appointment in the following circumstances:

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

² Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
- (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
- (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Members of the Member Management Committee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder³ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁴ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 4.12 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

³ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁴ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

- 4.13 The Director of Legal and Democratic Services will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Legal Services Officer as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

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Originator:
Rebecca M Boon
Tel: 395 1970

Report of the Director of Environment and Housing Directorate

West Inner Area Committee

Date: 28th June 2007

Subject: Appointment of Co-optees to West Inner Area Committee

Electoral Wards Affected:
Armley
Bramley & Stanningley

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

EXECUTIVE SUMMARY

This report requests members to:

- approve the co-optee nominations to the Inner West Area Committee representing the wards of Armley, Bramley and Stanningley for the municipal year 2007-2008.

1.0 Background

- 1.1 Under Article 10 of the Constitution, there is provision for Area Committees to appoint up to 5 non-voting co-opted members to support the work of the Committee. Co-opted members can participate in debates but have no voting rights.
- 1.2 Co-optees represent the area and the residents of their ward and can contribute specific expertise to assist the Committees deliberations, for example through their involvement in business, the voluntary sector, with young people, with faith organisations or people with disabilities.
- 1.3 The Inner West Area Committee has been served to date by four co-optees, Peter Green and Jean Bedford from Bramley and Stanningley and Morgan Pugh and Hazel Boutle from Armley ward. These co-optees have provided excellent support to the Committee.

2.0 Renewal of Co-optee positions

- 2.1 At the Bramley and Stanningley Forum on 29th March 2008 Jean Bedford and Peter Green were nominated to continue their roles as co-optees to the Area Committee. The forum voted for them to continue in their positions.

2.2 At the Armley Forum on 19th June 2008, Morgan Pugh was nominated to continue in his role as representative to the Inner West Area Committee.

3.0 Recommendations

3.1 Outer West Area Committee members are asked to approve the above-mentioned co-optees to the Inner West Area Committee



Originator: Rebecca M Boon

Tel: 395 1970

Report of the Director of Environment and Neighbourhoods

Inner West Area Committee

Date: 28th June 2007

Subject: Area Functions Schedule 2007/8

Electoral Wards Affected:
 Armley,
 Bramley & Stanningley

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report details the updated Area Function Schedules for 2007/08, based on the functions delegated to the Area Committees at the present time.

It is anticipated that a further report will be brought to Area Committee in the near future once the Executive Board has agreed outline proposals for the delegation of a number of further functions to the Area Committees.

1.0 Purpose Of This Report

1.1 To provide Inner West Area Committee with details of the updated Area Functions Schedule for 2007/8. This is based upon the functions delegated at this time.

2.0 Background Information

2.1 The first Executive Functions were delegated to the Area Committees in September 2004 and covered services relating to community safety, streetscene and children and young people. The Council also gave Area Committees a responsibility to promote the social, economic and environmental well being of their areas and dedicated revenue and capital budgets to support this function. From June 2006, Area Committees also became responsible for the portfolio of community centres vested with the then Neighbourhoods and Housing Department.

2.2 Currently area management arrangements are being reviewed by senior officers through the corporate Area Management Review Board. Councillor Chapman, Lead Member, has sought views from elected members and has met with the Chairs of the Area Committees to discuss any future developments. The outcomes of this work will inform a report to the Executive Board in the near future. It is anticipated that this will cover proposals for the delegation of a number of additional functions to the Area Committees.

3.0 Main Issues

3.1 **Area Function Schedules for 2007/08.** Schedules, detailing the functions currently delegated, are attached as Appendix 1 of this report. They cover:

3.1.1 **Youth Service** – an updated schedule for the Youth Service is covered.

3.1.2 **Community Centres** – an updated schedule for the portfolio of centres previously delegated is covered. Further work is being carried out on the portfolio of centres which are transferring from the former Learning and Leisure Department. This involves analysing 2006/07 actual budgets in order to ensure that accurate budgets at a centre level are secured.

3.1.3 **CCTV Cameras** – an updated schedule is included.

3.1.4 **Neighbourhood Wardens** – the updated schedule is based on the Council and external resources (mainly NRF) secured for this service for 2007/08 and reflects the current pattern of deployment of wardens across the city. In addition a number of areas are funding extra wardens with Area Committee / ALMO contributions.

3.1.5 **PCSOs** – an updated schedule is included which reflects the increase in resources in order that 15 PCSOs are now deployed in inner west.

3.1.6 **Waste Management – Recycling Banks** – an updated schedule is included.

3.1.7 **Public Conveniences** – an updated schedule is included.

3.1.8 **Well Being Budgets** - the revenue wellbeing allocation reflects a 2% inflationary uplift on last year's figures. The total capital allocation is £1mn per year for the next three years and the figures represent the allocation for 2007/08. As with previous years, it is anticipated that any unspent revenue and capital balances at the end of March 2007 will be carried forward into the current financial year. In addition to these figures, the Executive Board agreed a £500,000 one off release of General Fund Reserves at its meeting in April to accommodate a further £50,000 allocation for each Area Committee on a non recurring basis. This element of Wellbeing budget must be spent in the current financial year.

3.1.9 This extra allocation has been added to the revenue Wellbeing budget and has been earmarked by the Executive Board for two areas of strategic importance for the Council as a whole. These are:

- Carrying out a conservation area review of conservation areas in their geographical area; - (This is a Best Value indicator for the Council and it is felt that it is best addressed at a local level)
- Introducing residents' only parking / extra parking provision in particular areas of concern.

3.2 The Authority to exercise these functions will continue to be held concurrently by the Executive Board, Area Committees and relevant Directors (within their scheme of delegated authority). Any proposed changes to area committee budgets relating to these services would need to be made in consultation with the relevant service Director(s) and with the agreement of the Area Committee and Executive Board where appropriate.

4.0 Implications For Council Policy and Governance

4.1 The work described in this report and the recommendation fits with the existing Council policy and governance arrangements.

5.0 Legal and Resource Implications

5.1 There are no new resource or legal implications arising from the updated Area Function Schedules.

6.0 Conclusions

6.1 The attached appendix details all functions currently delegated to the Area Committee.

7.0 Recommendations

7.1 Area Committee are asked to approve updated Area Function Schedules for 2007/08.

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Area Function Schedules 2007/08



Area Function Schedules Index

<i>Children's Services</i>	Youth Service	Pages 3 - 5
<i>Community Facilities</i>	Community Centres	Pages 6 - 8
<i>Community Safety</i>	CCTV	Pages 9 - 11
	Neighbourhood Wardens	Pages 12 - 14
	Police Community Safety Officers	Pages 15 - 16
<i>Streetscene</i>	Waste Management – Recycling Banks	Pages 17 – 19
	Public Conveniences	Pages 20 - 22
<i>Well Being</i>	Revenue & Capital	Pages 23 - 24

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION: Youth Service			
The delivery of Youth Service area based programmes in respect of: - <ul style="list-style-type: none"> - centre based youth work - detached youth work - Connexions project work with individuals and small groups 			
EXECUTIVE MEMBER(S) PORTFOLIO:			
Executive Member – Children’s Services			
RESPONSIBLE DIRECTOR(S):			
Director of Children’s Services			
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>			
To contribute to the achievement of an improvement in the Council’s overall ‘reach’ target for Youth Services in respect of young people aged 13-19.			
<ul style="list-style-type: none"> • Ensure appropriate targeting of resources to achieve maximum coverage of <ul style="list-style-type: none"> - The key local communities to be prioritised for youth work - The particular social issues of the area to be tackled - Curriculum priorities within the area • Ensure services provided are in accordance with the Council’s Youth Service policy, together with any national expectations or targets upon which the associated Youth Service funding is based. 			
The above minimum standards also relate to services provided through ‘contracting’ arrangements with voluntary organisations in operation in some parts of the city.			
CURRENT AND TARGET PERFORMANCE			
Issue/Performance Indicator(s)	2006/07	2007/08	
Youth Service – Number of Clients			
The level of “reach” into the resident 13 – 19 population	Result 15,321	Target	16,863
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS			
Revenue: 2007/08 £3,796k net expenditure (2006/07 £3,435k net expenditure)			
AGREED BY THE EXECUTIVE BOARD:			
Date: May 2007			

AREA FUNCTION SCHEDULE

FUNCTION:	Youth Service
Description of what the delegated budget represents	
Area full and part time youth workers, Connexions Youth (fully funded by grants) and Youth contracts with the Voluntary sector.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
<ol style="list-style-type: none"> 1. Central functions such as training, quality assurance, service planning and performance. 2. City Wide projects, particularly those externally funded. 3. Central and area senior management and administration. <p>None of these functions can be monitored in terms of direct delivery of service at area level.</p>	
Description of the formula used for apportioning budgets to each area	
50% population, 50% targeted	
Reasons why this particular formula was selected	
<ol style="list-style-type: none"> 1. In line with previous CIT approach and Narrowing the Gap policy, and previous Executive Board approvals of Area Function Schedules. 2. National expectations for Youth Service to offer a targeted service nested within a universal service. 3. Key aim of Youth Service is to support socially excluded young people. 	
Breakdown of the total budget delegated	
	£000s
Expenditure Type	
Employee Costs	3,332
Premises Costs	
Supplies & Services Costs (grants to voluntary organisations)	464
Transportation Costs	
Capital Costs	
Gross Expenditure	<u>3,796</u>
Income	<u>0</u>
Net Budget	<u>3,796</u>

AREA FUNCTION SCHEDULE: YOUTH SERVICE

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	East		North East		North West		South		West	
	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer
2007/8 Target Performance										
The level of "reach" into the resident 13 – 19 population										
	3003	1639	1523	867	2094	1209	2389	1438	1391	1310
2007/8 Area Based Resources										
Financial										
Revenue	675550	368900	342640	195170	471540	272450	537820	323930	313470	295330

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Note: Resources are distributed across the City with 50% allocated on the basis of 13-19 years population figures and the remaining 50% on the basis of social deprivation data.

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION: Community Centres
Responsibility for a portfolio of community centres vested with the Regeneration Service. This covers overseeing revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and making asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
EXECUTIVE MEMBER(S) PORTFOLIO:
Executive Member – Neighbourhoods and Housing
RESPONSIBLE DIRECTOR(S):
Director of Environment and Neighbourhoods
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>
Operation of a portfolio of community centres.
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS
Revenue 2007/08: £668,000 (Revenue 2006/07 £532,000)
AGREED BY THE EXECUTIVE BOARD:
Date: May 2007

AREA FUNCTION SCHEDULE

FUNCTION:	Community Centres
Description of what the delegated budget represents	
Revenue costs associated with the operation of the community centres.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
Non-controllable capital asset charges. Building insurance costs. These elements cannot be effectively monitored or controlled at an area level.	
Description of the formula used for apportioning budgets to each area	
Budgets apportioned based on revenue figures for centres in each area.	
Reasons why this particular formula was selected	
Suits this function and allows Area Committees to control costs for their portfolio of centres.	
Breakdown of the total budget delegated	
	£000s
Expenditure Type	
Rates	62
Rental Support	111
Supplies and Services	20
Caretaking	368
Premises	249
Management and Supervision charges	74
Gross Expenditure	884
Income from Centre Rentals	-111
Income	-105
Net Budget	668

AREA FUNCTION SCHEDULE: COMMUNITY CENTRES

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	East		North East		North West		South		West	
	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer
2007/08 Target Performance										
Directly Managed	4	0	0	0	2	2	2	2	0	1
Leased	0	4	1	2	2	3	2	3	3	3
Total Number of Community Centres	4	4	1	3	4	5	4	5	3	4
2007/08 Area Based Resources										
Financial										
Revenue										
Rates	20,460	0	0	2,870	7,010	8,070	8,180	11,950	0	3,500
Rental Support	0	26,339	0	5,490	0	18,632	24,534	4,860	26,008	5,300
Supplies & Services	570	1,950	0	0	1,770	1,380	2,510	9,960	650	1,400
Caretaking	124,470	0	0	2,200	91,590	74,050	29,520	40,950	0	5,200
Premises	81,000	1,800		8,000	30,000	55,220	35,000	24,870	0	13,000
Management & Supervision Charges	24,720	220	0	1,220	14,650	15,600	7,810	7,920	0	2,190
Income for Centre Rentals	0	-26,339	0	-5,490	0	-18,632	-25,534	-4,860	-26,008	-5,300
Income	-2,250	0	0	-6,310	-11,100	-44,400	-7,810	-28,700	0	-5,000
Net Revenue	248,970	3,970	0	7,980	133,920	109,920	1,950	59,180	650	20,290

Note: This schedule covers the previously delegated portfolio of centres. Work is being completed on the centres which are transferring from the former Learning and Leisure Department. It is anticipated that this work will be completed prior to the first meetings of the Area Committees in the new municipal year.

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:	Leeds Community Safety – CCTV
<p>The reduction of crime and disorder via LeedsWatch by preventing and detecting crime in the areas where CCTV cameras operate. CCTV provides reassurance to communities within the target areas thereby improving the quality of life for people in those areas. LeedsWatch works with West Yorkshire Police and other Council Services to target crime reduction activity in high victimisation areas thus taking a co-ordinated approach to reducing anti social behaviour and crime across the target areas.</p>	
EXECUTIVE MEMBER(S) PORTFOLIO:	
Executive Member – Neighbourhoods and Housing	
RESPONSIBLE DIRECTOR(S):	
Director of Environment and Neighbourhoods	
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>	
<ul style="list-style-type: none"> • Provide 24 hour 365 days a year monitoring of CCTV in areas of operation. • Contribute to reducing the fear of crime by facilitating the apprehension and prosecution of offenders and assisting in preventing and aiding detection of crime committed in public areas where CCTV in areas of operation. 	
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS	
Revenue 2007/08: Net Expenditure £652,000 (2006/07 Net Expenditure £605,500)	
AGREED BY THE EXECUTIVE BOARD:	
Date: May 2007	

AREA FUNCTION SCHEDULE

FUNCTION:	Leeds Community Safety – CCTV
Description of what the delegated budget represents	
All costs associated with fixed camera locations, e.g. staffing, monitoring and transmission costs.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
Central management/project development and maintenance contracts (which are city wide). Mobile CCTV retained and is city wide.	
Description of the formula used for apportioning budgets to each area	
Budgets apportioned according to where cameras are actually located - fixed costs.	
Reasons why this particular formula was selected	
Delegated budgets account for most fixed costs apart from city wide and centralised functions.	
Breakdown of the total budget delegated (currently unavailable)	
	£000s
Expenditure Type	
Employee Costs	705
Premises Costs	73
Supplies & Services Costs	161
Transportation Costs	3
Internal Reallocation of Departmental costs	142
Capital Costs	9
Gross Expenditure	1093
Income	441
Net Budget	652

AREA FUNCTION SCHEDULE: CCTV

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	East		North East		North West		South		West	
	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer
2007/08 Target Performance										
Operational CCTV Schemes	66	6	7	6	11	7	78	14	6	11
2007/08 Area Based Resources Community Safety Checking and Amending Area Breakdown										
Financial										
Revenue	340,460	30,950	36,110	30,950	56,740	36,110	402,370	72,220	30,950	56,740
Income	-159,310	-22,370	-7,120	-6,100	-19,320	-12,540	-171,530	-16,950	-6,100	-19,320
Net Revenue	181,150	8,580	28,990	24,850	37,420	23,570	230,840	55,270	24,850	37,420

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- * Expenditure is apportioned on the basis of where the cameras are located within the areas. (CCTV Mobiles and Repairs are not devolved to Area Management).
- * External Income is apportioned on number of rechargeable cameras located within each area.
- * Costs include those associated with provision of private sector CCTV cameras within each area.
- * Urban Traffic Control cameras, 56 across the city, are not included in the delegated function schedule.

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION: Neighbourhood Wardens
The provision of a range of services, via uniformed patrols of Neighbourhood Wardens to reassure, reduce anti-social behaviour and the fear of crime. Neighbourhood Wardens provide a local patrolling function, assistance in dealing with anti-social behaviour, co-ordination to maintain the physical appearance of areas and offer support to local residents with community safety issues in line with the achievement of Council Policy.
EXECUTIVE MEMBER(S) PORTFOLIO:
Executive Member – Neighbourhoods and Housing
RESPONSIBLE DIRECTOR(S):
Director of Environment and Neighbourhoods
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>
To maximise the impact in terms of public reassurance of Neighbourhood Wardens through the management of their performance matrix of a wide range of duties. To manage resources to ensure that grant funding to the Council is maximised for neighbourhood warden deployment. This includes the achievement of specified outputs, outcomes and milestones in accordance with appropriate grant conditions.
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS
Financial Resources Available (2007/08)
Revenue: £911,947, 2007/08 Gross Budget, £317,991 Net Budget (£908,500 2006/07 gross budget, £336,189 Net Budget)
AGREED BY THE EXECUTIVE BOARD:
Date: May 2007

AREA FUNCTION SCHEDULE

FUNCTION: Leeds Community Safety – Neighbourhood Wardens	
Description of what the delegated budget represents	
Staffing and equipment costs for neighbourhood wardens.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
Central co-ordination, administration and programme management of external resources. Supplies and services budgets (e.g. training) which are difficult to effectively monitor, control and maximise external funding for at an area level. Temporary Funded Neighbourhood Warden posts which are funded from other sources.	
Description of the formula used for apportioning budgets to each area	
Location of Neighbourhood Wardens by area.	
Reasons why this particular formula was selected	
Suits this type of function.	
Breakdown of the total budget delegated	
	£000s
Expenditure Type	
Employee Costs	868
Premises Costs	
Supplies & Services Costs	28
Transportation Costs	16
Capital Costs	
Gross Expenditure	912
Income	-594
Net Budget	318

AREA FUNCTION SCHEDULE: NEIGHBOURHOOD WARDENS

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	East		North East		North West		South		West	
	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer
2007/08 Target Performance										
Wardens Deployed	9.5 (includes 2 senior wardens)	2.75	4.5	0.75	2.5	0	7	0	1	2
2007/08 Area Based Resources										
Financial										
Revenue										
Employee Costs	274,745	79,531	130,142	21,690	72,301	0	202,444	0	28,921	57,841
Supplies & Services	8,835	2,558	4,185	698	2,325	0	6,510	0	930	1,860
Transportation Costs	4,655	3,078	2,205	368	1,225	0	3,430	0	490	980
**Income	-243,526	-41,578	-71,868	-11,879	-28,697	0	-148,491	0	-24,159	-23,758
Net Revenue	44,709	43,589	64,664	10,877	47,154	0	63,893	0	6,182	36,923

Note:

* NRF budget allocations have been based on % of Super Output Areas in 10% most deprived in each area as was the case in 06/07

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION: Leeds Community Safety – Police Community Support Officers (PCSO's)
The provision of a range of services, via uniformed patrols of PCSO's to reassure, reduce anti-social behaviour and the fear of crime.
EXECUTIVE MEMBER(S) PORTFOLIO:
Executive Member – Neighbourhoods and Housing
RESPONSIBLE DIRECTOR(S):
Director of Environment and Neighbourhoods
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>
<p>PCSO's provide a local patrolling function, assistance in dealing with anti-social behaviour, co-ordination to maintain the physical appearance of areas and offer support to local residents with community safety issues in line with the achievement of Council Policy.</p> <p>West Yorkshire Police will provide a monthly schedule outlining deployment of PCSOs (a minimum of 5 PCSOs per ward) within Council areas.</p> <p>Deployment of PCSOs will be targeted in hotspot areas wherever possible on an intelligence led basis (including soft intelligence from the community, Elected Members and data from the Council), and or Divisional Community Safety Partnership Strategic Intelligent Assessment.</p> <p>Performance meetings will be held at Area Management level on a quarterly basis between the Area Management Team and the relevant Neighbourhood Policing Team Inspector.</p> <p>The main point of contact with the Police Authority at a Divisional level with the Council in relation to PCSO deployment will be the Area Community Safety Coordinator.</p>
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS
Resources Available (2007/08)
Leeds City Council funding has ensured that there are sufficient resources for the Police to deploy 5 PCSOs per ward across the City in 2007/08.
AGREED BY THE EXECUTIVE BOARD:
Date: May 2007

AREA FUNCTION SCHEDULE: POLICE COMMUNITY SUPPORT OFFICERS

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	East		North East		North West		South		West	
	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer
2007/08 Target Performance										
PCSOs Deployed by West Yorkshire Police (based on 5 per ward)	20*	20	15	15	20	20	15	20	10	15
	* 5 extra PCSOs deployed in this area								*15 extra PCSOs deployed in this area	

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:	Waste Management –Recycling Banks
The provision of bring banks and the management of contracts to ensure products are collected and recycled.	
EXECUTIVE MEMBER(S) PORTFOLIO:	
Executive Member - City Services	
RESPONSIBLE DIRECTOR(S):	
Director of City Services	
MINIMUM SERVICE EXPECTATIONS	
To provide recycling banks at suitable locations throughout the city to enable the public to dispose of items such as glass, plastic, etc. All in accordance with the Integrated Waste Management Strategy and Action Plan.	
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS	
Revenue 2007/08: Gross Expenditure £24,560 Net Expenditure £24,560 (2006/07 Gross £24,000, Net £24,000)	
AGREED BY THE EXECUTIVE BOARD:	
Date: May 2007	

AREA FUNCTION SCHEDULE

FUNCTION:		Waste Management –Recycling Banks
Description of what the delegated budget represents		
Apportionment relates to repairs & maintenance and transport costs associated with non Household Waste recycling banks.		
Details of the service elements that have not been delegated and the reason why they were not delegated		
Waste Management is a city wide, demand led operation, with a significant level of expenditure that relates to disposal costs that cannot readily be allocated or apportioned.		
In addition the incidence of Household Waste Sites are not distributed geographically equally across the City. Therefore allocation to areas be on a geographical basis and would not be a reflection of where users of these sites reside.		
Description of the formula used for apportioning budgets to each area		
In the absence of any other data this was determined to be the most equitable method.		
Reasons why this particular formula was selected		
Expenditure apportioned equally on a pro rata basis based on the number of Recycling Banks in each area.		
Breakdown of the total budget delegated		
Expenditure Type		£000s
Employee Costs		0
Premises Costs		0
Supplies & Services Costs		25
Transportation Costs		0
Capital Costs		0
Gross Expenditure		25
Income		0
Net Budget		25

AREA FUNCTION SCHEDULE: RECYCLING BANKS

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	East		North East		North West		South		West	
	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer
2007/08 Target Performance										
No. of Recycling Banks	69	56	39	54	52	60	72	62	52	32
2007/08 Area Based Resources										
Financial										
Revenue	3,090	2,510	1,750	2,420	2,330	2,690	3,230	2,780	2,330	1,430
Income										
Net Revenue	3,090	2,510	1,750	2,420	2,330	2,690	3,230	2,780	2,330	1,430

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:	Public Conveniences
Public Conveniences - The scheduled cleansing and maintenance of public conveniences.	
EXECUTIVE MEMBER(S) PORTFOLIO:	
Executive Member - City Services	
RESPONSIBLE DIRECTOR(S):	
Director of City Services	
MINIMUM SERVICE EXPECTATIONS (to be applicable to all Area Committee areas)	
<ol style="list-style-type: none"> 1. Daily opening and closing of facilities. 2. Daily cleaning of facilities. 3. Maintenance of facilities as required. <p>All in accordance with the Public conveniences Policy and Strategy</p>	
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS	
2007/08 Gross Expenditure - £242,050, Net Expenditure £242,050 (2006/07 Gross £186,630, Net £186,630)	
AGREED BY THE EXECUTIVE BOARD:	
Date: May 2007	

AREA FUNCTION SCHEDULE

FUNCTION:		Public Conveniences
Description of what the delegated budget represents		
All expenditure (except capital) associated with providing this service.		
Details of the service elements that have not been delegated and the reason why they were not delegated		
Not applicable		
Description of the formula used for apportioning budgets to each area		
Expenditure apportioned equally on a pro rata basis based on the number of public conveniences in each area.		
Reasons why this particular formula was selected		
In the absence of any other data this was determined to be the most equitable method.		
Breakdown of the total budget delegated		
		£000s
Expenditure Type		
Employee Costs		139
Premises Costs		93
Supplies & Services Costs		2
Transportation Costs		8
Capital Costs		0
Gross Expenditure		242
Income		0
Net Budget		242

AREA FUNCTION SCHEDULE: PUBLIC CONVENIENCES

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	East		North East		North West		South		West	
	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer
2007/08 Target Performance										
No. of Public Conveniences	0	1	1	1	3	2	0	3	3	2
2007/08 Area Based Resources										
Financial										
Revenue	0	15,128	15,128	15,128	45,385	30,256	0	45,385	45,385	30,256
Income										
Net Revenue	0	15,128	15,128	15,128	45,385	30,256	0	45,385	45,385	30,256

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:
Area Committee Revenue & Capital Well-Being Budgets
EXECUTIVE MEMBER(S) PORTFOLIO:
Executive Member – Neighbourhoods & Housing
RESPONSIBLE DIRECTOR(S):
Director of Environment and Neighbourhoods
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>
Decisions taken in relation to the utilisation of Well-Being budgets within the framework of the Council's Constitution and in accordance with Section 2 of the Local Government Act 2000. Specifically Area Committees will seek to: <ol style="list-style-type: none"> 1. enhance service delivery outcomes within their area 2. support the social, economic and environmental well being of their area (in accordance with approved Area Delivery Plans)
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS
Revenue 2007/08 : Net Budget £1,967,100 (2006/07 Net Budget £1,890,711)
Capital 2007/08 : £1,000,000 (First year of a 3 year allocation) (£3,500,000 – 3 year programme 2004/05 to 2006/07)
General Fund Reserves 2007/08 : Additional one-off allocation £500,000 (£50,000 per Area Committee)
AGREED BY THE EXECUTIVE BOARD:
Date: May 2007

AREA FUNCTION SCHEDULE: WELL BEING

Expectations of the executive and allocation of resources by the executive to each Area Committee.

	East		North East		North West		South		West	
	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer	Inner	Outer
Area Based Resources:										
Financial	(£)									
Revenue	285,080	212,120	170,110	137,660	210,920	195,880	238,240	199,880	147,490	169,720
	(£)									
Capital	125,930	113,270	90,836	73,504	112,627	104,601	109,359	106,735	72,512	90,626
	(£)									
General Fund Reserves	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000

- The revenue well being allocation reflects a 2% inflationary uplift on last year's figures.
- The total capital allocation is £1mn per year for the next three years. The figures represent the allocation for 2007/08.
- An additional one-off budget of £500k has been made available to Area Committees (£50,000 per area) from General Fund Reserves for 2007/08.
- As with previous years, it is anticipated that any unspent revenue and capital balances at the end of March 2007 will be carried forward into the current financial year.



Originator:
Rebecca M Boon
Tel: 395 1970

Report of the Director of Environment and Neighbourhoods

West Inner Area Committee

Date: 28th June 2007

Subject: Community Safety Issues, Inner West Leeds

<p>Electoral Wards Affected: Armley Bramley & Stanningley</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

1.0 Purpose Of This Report

1.0 This report introduces Inspector Steve Thomas from West Yorkshire Police who will give an update on Community Safety Issues in Leeds for the past 6 weeks.

2.0 Background Information

2.1 The Pudsey Weetwood Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West Wedge. It is made up of representatives from key statutory agencies.

3.0 Main Issues

3.1 Community Safety is one of the priority areas for the Area Committee. Regular reports are received from West Yorkshire Police on key issues and activity in the Inner West Area.

4.0 Implications For Council Policy And Governance

4.1 Tackling crime and disorder and addressing the fear of crime is a top priority for the citizens of Leeds as evidenced by previous consultation undertaken on a citywide and local level.

4.2 The citywide community safety partnership, Safer Leeds, has identified a number of key priority themes for 2005 – 2008. These are:

- Acquisitive Crime;
- Anti-social behaviour;
- Drugs;
- Reassurance;
- Violent Crime;

Locally delivered actions will contribute to these priorities.

5.0 Legal And Resource Implications

5.1 The West Area Management Team includes an officer with specific responsibilities for Community Safety who co-ordinates activity and acts as the link officer with West Yorkshire Police.

6.0 Conclusions

6.1 Crime and Community Safety is a priority for the Area Committee, and a representative from West Yorkshire Police, Pudsey Weetwood Division, attends the Inner West Area Committee meetings to provide a regular update on key issues.

7.0 Recommendations

7.1 Members are asked to note the update from West Yorkshire Police.



Originator:
Denise Preston
Tel: 247 839

Report of the Chief Recreation Officer

West Inner Area Committee

Date: 28th June 2007

Subject: Parks and Countryside Area Committee Update Presentation

<p>Electoral Wards Affected: Armley Bramley & Stanningley</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

The Parks and Countryside Service will provide a presentation to the Area Committee which provides an update on:

- 1 the work of the service generally, including updates on quality assessments, satisfaction survey, etc.
- 2 the work of the service within the area, including area specific updates on projects, quality assessments, satisfaction survey, etc., and
- 3 plans and aspirations for the area.

1.0 Purpose Of This Report

- 1.1 The Parks and Countryside Service will provide a presentation to the Area Committee which provides an update on:
 - 1.1.1 the work of the service generally, including updates on quality assessments, satisfaction survey, etc.
 - 1.1.2 the work of the service within the area, including area specific updates on projects, quality assessments, satisfaction survey, etc., and

1.1.3 plans and aspirations for the area.

2.0 Background Information

2.1 The Parks and Countryside Service now employs a number of methods to establish the levels of quality its parks and open spaces provide to the community, as well as obtaining independent assessment of the community's own perception of that provision:

2.2 In addition to our five Green Flag parks the service employs its cohort of 47 trained judges to assess parks internally against the Green Flag criteria, on a rolling programme of 50 parks per year, with almost 150 assessed to date. To promote the importance of these internal assessments, and to recognise the accomplishment of the staff responsible for the parks which successfully achieved the required standard, the service has introduced the *Leeds Quality Parks* scheme which sees each successful park awarded with a banner for display in the park.

2.3 The service undertook its third series of residents' surveys in 2006, targeting 30,000 adults and 4,500 children and young people, and has now consulted with 105,000 residents using these surveys.

3.0 Main Issues

3.1 The results from both the surveys and on site quality assessments have enabled the service to compare its own perceptions of the service with those of its users, and to identify any key issues.

3.2 Much of this work has been on a city-wide or topological basis (e.g. comparing the results of community parks with city parks and has fed into the service planning process, including addressing workforce development issues, as well as informing the development of the Parks and Greenspace Strategy, however, little has been done to provide Area Committees with information specific to the areas for which they are responsible.

4.0 Implications For Council Policy And Governance

4.1 None.

5.0 Legal And Resource Implications

5.1 The results of our survey information and quality assessments is now being used to develop performance indicators, direct service planning, and to provide evidence to support funding bids (a requirement within many of the Lottery funding strands) to ensure that resources are targeted appropriately.

6.0 Conclusions

6.1 The service now holds a wealth of information which can be interrogated at city-wide level, area level, typology level, and site level.

7.0 Recommendations

- 7.1 The Area Committee is requested to note the contents of this report and the presentation.

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PARKS & COUNTRYSIDE
managing the environment for recreation
 public parks . golf courses . country parks . playgrounds . nature reserves . woodlands

public rights of way . floral features . allotments . sports pitches . events . cemeteries & crematoria

Area Committee Update West Inner

Denise Preston, Chief Recreation Officer

 Leeds www.leeds.gov.uk

Background - Parks Post 1988



- All energy spent on specifications and enforcing contracts
- A reduction in staff and the de-skilling of the workforce
- A dumbing-down of horticultural standards
- A service reduced to bulk grass cutting with roving gangs

and the results....

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Crumbling parks...



 Leeds www.leeds.gov.uk


...green deserts



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Big Issues Locally and Nationally

- Ageing Workforce
- Loss of skills
- Low Profile
- Failing infrastructure due to lack of capital investment and revenue spend
- No Clear Direction
- Anecdotal evidence of successes, but tangible evidence of failures, e.g. complaints
- Resource pressures with no baseline data to support bids

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Building A Team



Developing our own staff – 99 Volunteers
Kinaesthetic Learning Project
Partnerships with Colleges – Career Changers

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CABESpace: Parkforce



CABESpace PARKFORCE initiative
Gardeners Back into Parks

New direction –

Parks and Green Space Strategy



- Sets out vision and key priorities to 2020
- Based around 5 themes
- Sets out how issues faced can be tackled

Gathering the Evidence – Why? and How?

- Why? – to provide baseline data to support strategy development and support funding bids, ultimately improving responsiveness to customers
- Postal questionnaire 2004 and 2005, and used the GreenSTAT postal questionnaire for 2006
- 30,000 households (Electoral Register) 90,000 in total
- 4,500 children and young people (Breeze Card) 13,500 in total
- Ask respondents to identify the greenspace they normally visit and provide answers for this area

Household Survey – Adults

60 Million visits per year

Visits	2004	2005	2006	
Use a park	92%	86%	92%	
			Winter	Summer
Visit Daily (or most days)	15%	18%	20%	31%
Visit once or twice a week	35%	37%	23%	32%
Time: 30mins-1hr	42%	42%	42%	37%
Time: 1hr – 2 hrs	35%	34%	19%	33%

Household Survey

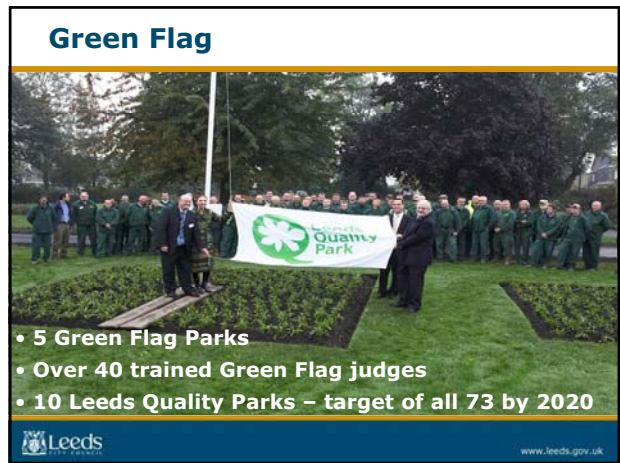
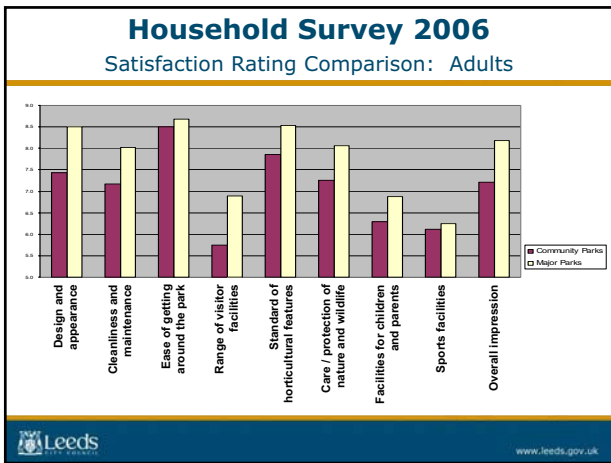
Adults

Reason to Visit	No. of Visits		
	2004	2005	2006
To exercise	21.5m	30.6m	
Fresh air			29.9m
Keep Fit			12.4m
To contemplate / relax	19.5m	24.8m	
Relax or think			14.3m
To take children to play	20.0m	22.8m	
Visit play area			13.8m

Household Survey

Adults

Transport Method	2004	2005	2006
Walk	53%	54%	59%
Car	43%	38%	37%
Bus	4%	4%	2.3%
Cycle	3%	3%	1.9%



Microsoft Excel - Internal Assessment Procedure Results with 10 Green Flag Parks for 2012 Report

Park ID	Park Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
4	Eda																											
50	Adelphi Recreation Sport Ground	7	6	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	
47	Barnhill Park	3	6	5	5	7	8	5	7	8	1	1	6	7	4	5	6	4	3	2	6	6	4	6	2	2	2	
48	Beckett Park	5	4	5	5	7	4	4	7	5	1	2	5	4	4	2	8	4	5	2	5	3	4	7	2	0	0	
54	Beckett Park	6	7	4	8	4	8	4	5	8	5	4	5	5	4	5	5	5	5	5	5	5	5	5	5	5	5	
11	Beckett Recreation Ground	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	
10	Beckett Park	6	5	5	5	6	7	3	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	
14	Beckett Park	2	2	2	6	6	7	7	6	5	5	4	5	5	4	5	5	4	7	4	5	6	4	7	2	1	1	
10	Cam Mear Recreation Ground	7	8	8	8	7	8	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	
17	Cam Mear Recreation Ground	4	3	0	6	6	5	5	6	7	4	3	7	7	7	5	10	7	6	3	6	6	4	7	2	0	0	
74	Drayburgh Park	3	4	1	7	2	7	5	8	2	3	4	6	4	2	8	6	5	3	2	3	4	5	2	2	2	0	
77	East Ardsley Recreation Ground	4	5	0	4	6	6	4	4	3	5	4	3	3	8	4	4	2	6	6	4	6	2	2	0	0	0	
30	Marble Pool	6	5	2	8	6	6	7	3	1	7	7	3	7	10	0	7	8	0	6	7	5	5	5	5	5	5	

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How are we using this information?

- Information available for service as a whole, by type of greenspace, or down as far as individual park level
- Link satisfaction to Green Flag assessments, Super Output Area information, etc.
- Performance Indicators / Service Planning (see where we are; set realistic targets for improvement; plan actions to affect this improvement; and measure and report successes)
- Support Funding Bids
 - Capital Bids – Internal (Parks Renaissance)
 - Capital Bids – External (Lottery applications, etc.)
 - Revenue Bids – Site Based Gardeners, etc.

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- ### Key achievements - a few examples...
- Public Rights of Way £175k
 - Allotments £175k
 - BMX tracks £470k
 - NRF bids – bedding and dog bins in SOAs £200k
 - Community Parks £500k
 - Parks Renaissance £2.5m
 - 7 on site gardeners funded by area committees
 - A further £750k announced by Councillor Carter
- www.leeds.gov.uk

Survey results for the West Inner Area

How often do you visit the park or greenspace?	City %	Area %
More Often	72%	68%
2 or 3 times a year	16%	16%
Once a year	3%	3%
Less than once a year	3%	3%
Never visit	5%	8%

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Survey results for the West Inner Area

B1b How often do you visit the park or open space? (Please tick one per season)	Seldom or never during this season	Once a month	Once every 2 weeks	Once or twice a week	Most days	Every day	Total Qs Answered
winter	14.38%	20.28%	17.65%	16.99%	14.38%	16.34%	West Inner
winter	11.85%	27.84%	15.58%	23.18%	12.90%	8.65%	(All)
summer	2.16%	11.51%	15.83%	31.65%	23.02%	15.83%	West Inner
summer	1.57%	17.60%	18.57%	33.10%	19.28%	8.88%	(All)

Representing 3,957,693 visits per year



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Survey results for the West Inner Area

How long are your weekday visits during the summer?	City %	Area %
Less than 30 minutes	15%	23%
30 minutes – 1 hour	41%	49%
1 – 2 hours	31%	22%
2 – 4 hours	8%	4%
More than 4 hours	1%	1%
Do not visit	5%	1%

How long are your weekend visits during the summer?	City %	Area %
Less than 30 minutes	9%	16%
30 minutes – 1 hour	35%	44%
1 – 2 hours	36%	30%
2 – 4 hours	14%	6%
More than 4 hours	2%	1%
Do not visit	4%	2%



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Survey results for the West Inner Area

Do you consider yourself to be disabled?	City %	Area %
No	90%	88%
Rather not answer	2%	2%
Yes	7%	10%

What age group best describes you?	City %	Area %
20-29	9%	14%
30-39	19%	28%
40-49	18%	22%
50-59	18%	11%
60-74	25%	18%
Over 75	9%	6%

Are you male or female?	City %	Area %
Female	63.5%	67.1%
Male	36.5%	32.9%



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Survey results for the West Inner Area

Have you ever been consulted on the running of parks and greenspace?	City %	Area %	Would you wish to be consulted on the running of parks and greenspace?	City %	Area %
Yes	4.8%	7.8%	Yes	48.8%	51.0%
No	95.2%	92.2%	No	51.2%	49.0%

If you would like to be consulted what format would you like this to take?	City %	Area %
Occasional visitor surveys	25%	22%
Comment / suggestion cards	16%	18%
Public exhibitions	9%	7%
Public meetings	6%	6%
Talking to staff on-site	8%	11%
Joining a user / volunteer group	5%	7%
Through a regular newsletter	26%	26%
Direct access to managers	5%	4%



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Survey results for the West Inner Area

Why go?	City %	Area %
To relax or think	6%	7%
For peace and quiet	5%	5%
Enjoy flowers/trees	7%	6%
See birds and wildlife	6%	4%
Feed the birds / ducks	2%	1%
Enjoy the beauty of the surroundings	8%	6%
Get some fresh air	13%	13%
For a walk	12%	11%
Take a shortcut	2%	4%
Ride a bike	2%	2%
Walk the dog	5%	6%
Children / Family outing	5%	6%
Meet friends	2%	1%
Visit the play area	6%	7%
Picnic/barbecue	1%	2%
To eat/drink	2%	1%
Enjoy entertainment	1%	0%
Attend events	3%	1%
To keep fit	5%	6%
To improve my health	3%	3%
Organised educational visit	0%	0%
Guided walks and talks	0%	0%
Play sports or games	3%	4%
Watch sport or games	1%	3%



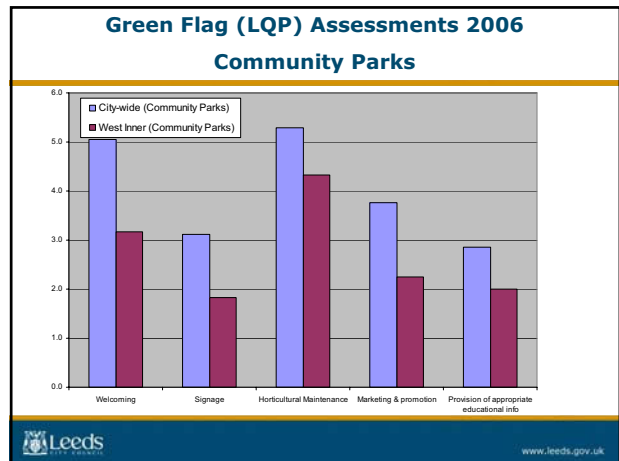
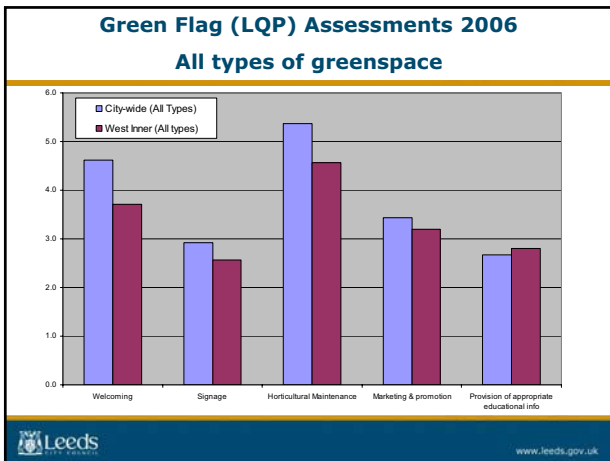
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Survey results for the West Inner Area

Satisfaction Criteria	City	Area
C1 Design and appearance	7.9	7.0
C2 Cleanliness and maintenance	7.6	6.8
C3 How easy is it for you to get around	8.5	8.3
C5 The range of visitor facilities	6.3	4.9
C6 The standard and maintenance of the trees, the flowers and flower beds, shrubs and grass areas	8.1	7.5
C7 The care and protection of nature and the wildlife that lives in the park or open space, the insects, birds, and animals etc	7.6	6.9
C8 The facilities and / or services that are provided for children and their parents	6.5	5.8
C9 The sports facilities	6.1	5.8
C10 Overall impression of the park or open space	7.6	6.6



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- ### Current work in the West Inner Area
- Armley Park - new skateboard park, re-surfacing footpaths, new cricket wicket, re-furbish tennis courts
 - Oak Road Recreation Ground - new multi-use games area
 - Cobden Road Allotments – Major site clearance
 - Lastingham Road Allotments – Reused fencing supplied and two plots cleared plus are used formerly as “site tip”
 - Stanningley Road Allotments – Major clearance of neglected plots and rubbish including tyres and doors
- Leeds City Council
www.leeds.gov.uk

- ### Current work in the West Inner Area (cont.)
- Westover Road Allotments – Major site clearance and top soiled, site brought back into use
 - New Wortley Allotments – Two plots cleared and brought back into use
- Leeds City Council
www.leeds.gov.uk

- ### Planned work in the West Inner Area
- Armley Common Rights Trust - design concepts for Little Moor, Armley Moor, Hill Top
 - Cobden Road Allotments – water system to be upgraded, plots and paths laid out
 - Lastingham Road Allotments – new fencing
 - Westover Road Allotments – Install water system and rebuild dry stone wall
 - Greenthorpe Allotments – Palisade fencing approved and funded to be erected
 - Haley’s Field Allotments – Install new water meter
 - New Wortley Allotments – New gates to be installed
- Leeds City Council
www.leeds.gov.uk

- ### Aspirations for the West Inner Area
- West Leeds Country Park
- Leeds City Council
www.leeds.gov.uk

West Leeds Country Park & Green Gateways

One of the most important influences on the initiative are local people and other stakeholders.

Aspirations and concerns for the areas on their doorstep.

Desire to pursue their own specific recreational interests in those places.

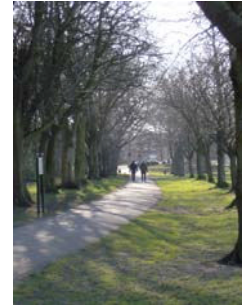


West Leeds Country Park & Green Gateways

Objectives

Detailed consultation with these Stakeholders has helped to establish a set of

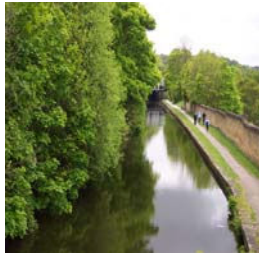
- Short Term
 - Medium Term
 - Long term
- } objectives



West Leeds Country Park & Green Gateways

These objectives form the basis of a management plan, which is currently being prepared, and has four key aims:

- To increase in the availability of suitable and sustainable greenspace.
- To consolidated and enhance wildlife habitats
- To established and maintain recreational areas and facilities.
- To forge strong links with local communities and to encourage greater involvement



West Leeds Country Park & Green Gateways

To date –

- 70 separate Stakeholder groups and organisations have been approached and consulted about the initiative.
- 38 of these groups or organisations have had a direct input in to the Management Plan, by offering objectives, ideas and issues.
- 25 000 specific leaflets have been printed and distributed.
- The first of 46 information boards are soon to be installed along the first stretch of the trail.



Further aspirations for the West Inner Area

- On-site (Parkforce) gardeners in all community parks
- All community parks achieve the LQP standard

...and the end result?

Well managed parks, enjoyed by all



Leeds

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Positive signs – national satisfaction survey 2006/07

Core City	Percentage
Sheffield	80%
Leeds	79%
Liverpool	74%
Manchester	73%
Bristol	71%
Newcastle upon Tyne	71%
Birmingham	68%
Nottingham	67%

Leeds

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PARKS & COUNTRYSIDE
managing the environment for recreation
public parks . golf courses . country parks . playgrounds . nature reserves . woodlands

public rights of way . floral features . allotments . sports pitches . events . cemeteries & crematoria

Denise Preston
Chief Recreation Officer
denise.preston@leeds.gov.uk

Leeds

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Originator: Steve Crocker
Tel: 395 0966

Report of the Director of Environment and Housing Directorate

West Inner Area Committee

Date: 28th June 2007

Subject: Area Manager's Report

<p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

The purpose of this report is to inform members of progress on a number of projects in West Leeds – the regeneration of West Leeds Gateway, the proposed improvements to Armley Town Street, the Leeds Bradford Corridor studies, the Fairfield Local Area Management plan, and the Local Enterprise Growth Initiative proposals for West Leeds. The report also informs members about the results of a recent survey of priority neighbourhoods in West Leeds and the analysis of how far we are succeeding in narrowing the gap between the most disadvantaged neighbourhoods and the rest.

Inner West Area Committee members are invited to note the contents of the report and to comment on any aspect of the matter raised.

1.0 Purpose Of This Report

1.1 This report informs members about actions on a number of Inner Area Committee priorities over the last three months.

2.0 Background Information

2.1 The priorities of the Inner Area Committee are set out in the Area Delivery Plan agreed by members in February 2007. This report updates members on a number of specific actions:

- West Leeds Gateway regeneration area
- Proposed improvements to Armley Town Street
- Leeds Bradford Corridor study
- Fairfield Local Area Management plan
- Local Enterprise Growth Initiative proposals for West Leeds
- West Leeds neighbourhood survey 2007

3.0 West Leeds Gateway regeneration area

- 3.1 The proposals for the regeneration of the West Leeds Gateway area arise out of the need to tackle the physical, social and economic issues in a comprehensive way to halt and reverse the spiral of decline, drive successful regeneration throughout the whole of West Leeds, encourage new investment into the area and make the West Leeds Gateway area a better place to live and work.
- 3.2 The interventions for the West Leeds Gateway are:
- (i) to tackle employment deprivation by providing appropriate local employment opportunities and a more skilled workforce;
 - (ii) to stimulate new business development to encourage growth sectors and create a more sustainable retail offer in the District Centre;
 - (iii) to enhancing the environment and develop rundown sites and neighbourhoods;
 - (iv) to enhance the housing offer in the area.
- 3.3 An appropriate mechanism for taking the West Leeds Gateway Area Regeneration Framework forward has been through the preparation of an Area Action Plan under the Local Development Framework. This is a lengthy process but will test the Area Regeneration Framework for soundness and will provide a robust framework for long term regeneration.
- 3.4 A draft issues and options paper for regeneration of the West Leeds Gateway based on the recommendations of the Atkins study was prepared by the Development Department. This was approved by Development Plan Panel on 15 August 2006 for informal public consultation under regulation 25 of the Planning Act. Public consultation took place in autumn 2006, the responses have been analysed, and indicate that the moderate option is the favoured option. Preparation of a "Preferred" Option is now being undertaken, and is expected to be issued for public consultation in September 2007. The draft Area Action Plan is programmed for submission to the Secretary of State in March/April 2008, followed by a Public Examination (if required) in October 2008. The Area Action Plan is programmed for adoption in June 2009.

4.0 Mistress Lane

- 4.1 The Mistress Lane area is one of the most disadvantaged parts of the Gateway. The clearance by Leeds West Homes of three maisonette blocks has provided an opportunity for changing this. The currently vacant site is a key site in the Gateway Regeneration Area. The aim is to provide attractive housing for sale through a landmark development that will help change the perception of the area. The redevelopment of the site with a private residential scheme hopes to attract in excess of 200 new residents in the area, bring additional spend in the local economy, provide a high density scheme at a key gateway to Armley which will provide a positive entrance onto Armley Town Street and broaden the community profile which could encourage new investments in leisure facilities in the area
- 4.2 Executive Board approved the sale of the Mistress Lane site on the open market, with any capital receipt to be ring fenced to repay the demolition costs incurred by Leeds West Homes. This site was put onto the open market in January 2007; two developers have expressed an interest in the site and submitted proposals. These proposals fall short of the aspirations of the planning brief and further negotiations and discussions are required to secure a suitable development for the site which offers quality, market value new homes and a minimum of 15% social housing.

5.0 New Wortley

- 5.1 New Wortley falls within the most disadvantaged 4% of neighbourhoods in the country, yet it is within walking distance of the city centre. It is an ideal location for a catalytic regeneration given its gateway location between the City Centre, its rim and the neighbourhoods of West Leeds. There is urgency to initiate physical transformation and visible change in the area to build the confidence of both the community and the property industry investors.
- 5.2 The creation of a more sustainable community in New Wortley is a key task for the Regeneration Plan. The intention will be to use the development opportunity provided by available sites near the Armley Gyratory to allow investment in new housing. A masterplan for New Wortley is currently being prepared with the support of the Renaissance Unit which will suggest how the area can be improved through selective demolition, and new housing development, taking into account the preferred option for moderate intervention which has emerged from consultation with local residents.
- 5.3 The Inner West Area Management Team has also worked closely with the New Wortley Community in securing European and other funding to help sustain the New Wortley Community Centre and provide both a community café and a new multi use games area.

6.0 Armley Mills

- 6.1 Armley Mills is a site of nationally significant historic interest situated by the canal, dating from the middle of the sixteenth century, by the early 1800s it was the site of the world's largest woolen mill. It is also part of the new West Leeds Country Park. This is a large site with great regeneration potential, both locally and for the City, which currently operates as a museum but has relatively low attendance figures, and a number of under utilised buildings. Jacobs consultants were commissioned to produce a feasibility and business plan which considers future additional uses for the mill to provide a sustainable future for the museum.

A final draft study was completed in April 2007 which identified three possible options and recommended a need for more detailed analysis of the options to establish a detailed, deliverable business plan.

7.0 Armley Moor

- 7.1 Much of the open space in Armley is under the ownership of Armley Common Rights Trust including Armley Moor, a vital but run down resource in the middle of Armley Town Street. The council is working with Armley Common Rights Trust to find ways of improving and maintaining the Moor and other land and have commissioned a landscape architect to prepare detailed designs and plans.

8.0 Armley Town Street

- 8.1 The Armley Town Centre is in competition for trade from neighbouring town centres and out of town centres with modern supermarkets. Atkins recommended the need to improve the physical environment of Armley Town Street to retain existing shoppers and attract new shoppers and businesses. Funding has been secured from the Council's capital programme for public realm improvements to Armley Town Street. A development grant has been secured from Heritage Lottery to prepare a Stage 2 bid for a Townscape Heritage Initiative which will provide funding of up to £1.1 million to enhance, conserve and improve buildings of historic interest and value.

- 8.2 There are currently a number of void properties, and discussions with Gainhold Properties who own the two 1960s shopping parades indicate that the lack of a car park is considered a barrier to attracting new businesses to the Town Centre. Discussions are taking place with officers from the City Development Directorate to consider how car parking can be improved for Armley.
- 8.3 A key site at the entrance to Armley Town Centre is the Mike's Carpets Building, a grade 2 listed former chapel which sits at the bottom of branch road. Discussions have been held with the owners of the building to consider future uses for it which have proved promising.
- 8.4 Members will be aware that the funding has been secured from the Council's Town and District Centre capital programme for the following works:
- (i) Pavement resurfacing on Armley Town Street
 - (ii) Planting of semi-mature urban trees with cast iron grilles and metal tree guards.
 - (iii) Lighting columns to be upgraded to Heritage Style.
 - (iv) Re-Painting of the CCTV columns to match the new heritage street lighting.
 - (v) Supply and fix modern information boards and gateway signage features.
 - (vii) New street furniture including steel benches and litter bins, cycle racks, new pedestrian guard rails, new decorative railings and panels with fixings for hanging baskets to the front of Denison Hall.
 - (viii) Gelder Road: one-way system.
- 8.5 Discussions have taken place with Heritage Lottery have taken place regarding the use of Town and District Centre funding as match funding for the Townscape Heritage Initiative. For the funding to be used as match the Town and District Centre scheme has to be upgraded to use high quality surfacing materials of Yorkstone flags, and cobbled setts at the junctions of side roads to the west of Town Street.
- 8.6 There is an element of funding within the Town and District Centre funding for some public art. The architects proposal is for a timeline of inset paving blocks each one commemorating a historical event or famous person connected with Armley.

Examples could include:

- Domesday Book, (1086) Armley mentioned as Ermelai
- Armley Chapel (1630) – Chapel of Ease adopted by the Gott family late 1700s
- 1788 Armley Mills bought by Colonel Thomas Lloyd who turned it into the worlds largest woollen mill.
- Industrial revolution – Benjamin Gott (1762-1841) local industrialist. Became Mayor of Leeds – 1799. bought Armley Mills, and rebuilt it following a fire in 1805.
- Armley House – renovated for Gott Family with grounds landscaped in 1803
- Armley Prison – then named Leeds District Gaol (1847) was the site of executions by hanging from 1847 until 1960.
- Samuel Ledgard – 1847 – 1952. Founded one of the major bus operators in West Yorkshire in 1924 and a licensee of the Nelson Inn Public House.
- St Bartholemew's Church – building started in 1872, opened in 1877.
- Barbara Taylor Bradford – born May 1933 – worked at the Yorkshire Evening Post before becoming a best selling novelist.
- Alan Bennett, best selling author and actor – born May 1934
- 1982 - Anarchic rock band Chumbawumba formed, lived in a communal house in Armley.

The final detail of the paving blocks will be discussed with stakeholders, all facts will be verified and suggestions for other events or persons to be commemorated would be welcomed.

9.0 Townscape Heritage Initiative

- 9.1 Members are aware that a Stage 1 application has been made to Heritage Lottery for funding for a Townscape Heritage Initiative Scheme for Armley to provide funding for improvements to buildings of heritage value. The total project costs are estimated to be £1,763,200.
- 9.2 The stage 1 application has been successful, and we are now in a position to work up a detailed proposal for undertaking improvements which will include building repairs, restoring architectural detail, and public realm work.
- 9.3 The focus of the THI area will be Crab Lane, and part of Town Street to the west of the 1960s shopping parade. Properties considered to be potential suitable to apply for a grant under the THI will be assessed and surveyed by an architect with the necessary conservation accreditations, and a list of eligible properties will be prepared.
- 9.4 Preparatory work for designating a conservation area is taking place in parallel with the preparation of the THI Stage 2 bid. This involves undertaking a conservation area appraisal and preparing a conservation area management plan which is subject to consultation.
- 9.5 Once consultation has been completed and the appraisal and the resulting management proposals have been revised to take account of public responses, they will be adopted formally through the council's current procedures prior to publication in support of the relevant supplementary planning documents.

10.0 Enterprise Proposals

- 10.1 The Leeds LEGI bid "Sharing the Success" was approved by government on the 6th December 2006. The bid secured £15.6m over the first three years to deliver an ambitious enterprise programme targeted at tackling 'worklessness' issues in our most deprived neighbourhoods. The programme was developed in collaboration with the Leeds Initiative, the Local Strategic Partnership and the Leeds Local Area Agreement.
- 10.2 LEGI is designed around a central concept of 'enterprise-led regeneration' which uses enterprise in all forms to tackle disadvantage and poor quality of life outcomes (such as worklessness and social exclusion) in deprived communities. LEGI is looking for three 'headline' outcomes at a national level: to increase the total level of entrepreneurial activity; to reduce failure rates and improve sustainability of locally owned businesses; and to encourage inward investment into deprived areas.
- 10.3 Leeds LEGI Programme was developed through extensive consultation with the business community, the voluntary/community/public sectors and the target client groups. The bid is focused around the 31 Super Output Areas (SOAs) within the city which feature in the worst 3% of SOAs nationally. These areas encompass a population of around 46,000 and are located mainly within the inner Leeds area.
- 10.4 In West Leeds those neighbourhoods with significant worklessness are Fairfields in Bramley and Stanningley ward, and New Wortley in Armley Ward. Through collaboration with North West Area Management team, it is also the intention to provide outreach services to Little London where worklessness is in the bottom 1% in the country and at Burley Lodge Centre in Burley.

- 10.5 The central feature of the programme is the provision of a Catalyst Centre in west Leeds which will be one of 5 across the city. A Catalyst Centre will be a dedicated space where start-up businesses can hire space and share business facilities and support with other young entrepreneurs. Once the business is established it will move on to other premises allowing for new businesses to access the Catalyst Centre and take advantage of the start-up business facilities.
- 10.6 Together with Catalyst Centres the LEGI programme envisages the creation of a minimum of three Development Trusts which will oversee the management of the Catalyst Centres as well as developing other associated business and enterprise services for the locality. A Development Trust is a not for profit company in community ownership which aims to fulfil a range of social objectives within a specific community.
- 10.7 Key Outputs for Leeds LEGI will be as follows :
- To achieve 550 new businesses by 2010, with two thirds of these started by local residents
 - To assist 650 existing businesses to survive/grow by 2010.
 - To attract 75 new businesses to the target area by 2010 (excluding start ups)
 - To create 1,100 jobs and moving 800 of our target group into employment/self employment

10.0 The West Leeds Proposal

- 10.1 In West Leeds the proposal is that the Development Trust will be based as part of Bramley and Rodley Community Action (BARCA) – Leeds. This body has extensive experience and assets in delivering community based services in west Leeds. The Development Trust has expand the capacity of existing services and extend the property portfolio to support the growth of local enterprise work throughout West and North West Leeds.
- 10.2 To enable BARCA-Leeds to become a fully associated Development Trust and to secure a Catalyst centre in west, BARCA submitted three “Expressions of Interest” to the LEGI Programme Manager on 5th June 2007. These have received a positive response and are now being developed into full applications to go before the LEGI Programme Board at the end of July. These applications are to secure finance to develop as a Development Trust, to develop a Catalyst Centre and to secure funding to develop a Sector Academy. This will be the basis for the Family Learning and Enterprise Centre.
- 10.3 A “Sector Academy” would be the main source and focus of enhanced business activity in west Leeds and will provide wider services supporting local businesses. These could encompass services such as recruitment, training, pay roll, health and safety information, English as a Second Language courses, a ‘mock’ training environment, links to Job Centre Plus and Skills Agency, links to Colleges of further and higher education, and links to local high schools to deliver the new vocational ‘A’ levels. Agencies would pay the Development Trust to access information and services provided by the Sector Academy thus providing an income stream for the academy.
- 10.4 Currently there is both demand and support for LEGI activity in west Leeds. In February 2007 over 90 businesses attended an event to inform them of the LEGI programme and the majority support the development of an Enterprise Centre in West Leeds. Similarly the 4 local high schools are wanting to hire space from which the new vocational ‘A’ levels can be delivered, The WLFLC is also the base for other services such as a social enterprise called Just Coffee People, the Vine Service, and the West Implementation Team for Children’s

Services. These all contribute to the income stream for the centre and on which further business and income can be built.

11.0 Location of the Catalyst Centre

- 11.1 It is envisaged that in the short term the location for the Sector Academy and Catalyst Centre would be West Leeds Family Learning Centre (WLFLC) in Armley. This centre has a long history and excellent reputation of working with local residents in providing skills and training courses and working with local businesses such as Elite Forwarders to meet their recruitment needs. Following the reduction in services provided by the Jobs and Skills service of Leeds City Council this building is now 60% vacant but could continue serving west Leeds. Discussion is on-going with Asset Management Group of the Development Department to secure this building following it being declared surplus to requirements. In the long term once sustainability is ensured the Sector Academy could seek to obtain the WLFLC as an asset or depending upon developments seek to obtain an alternative location in west Leeds.
- 11.2 In the medium term other location options are being examined for the centre, for example a possible co location with the City Learning Centre based on the Wortley High School site

12.0 Leeds Bradford Corridor.

- 12.1 The City Council has jointly funded a study with Bradford Metropolitan District Council to consider the joint regeneration opportunities in the corridor. The study will identify what land is available in the Leeds Bradford corridor and possible uses, and realistic options for the area, taking into account different levels of intervention and investment. Implementation will be in the form of three or four deliverable projects for both cities to undertake, with a clear guidance on the governance arrangements and how to foster better working between the two cities to benefit from our proximity.
- 12.2 A parallel and concurrent transport study is being undertaken by Metro. The work will inform the Local Development Framework as supplementary documentation. As part of this work a Northern Housing Challenge Bid has been submitted to secure funding to develop affordable housing in East Bradford and West Leeds. The West Leeds element of this will be within the Fairfield Housing area. The proposal, which could amount to an investment of £20,000,000 between 2008 and 2013, was submitted in September 2006. The Government and the Housing Corporation agreed in February 2007 to include the bid in the 2008 Housing Corporation Affordable Housing programme to be worked up into a full scale proposal. A final decision is expected in the autumn of 2007.

13.0 Fairfield Local Area Management plan

- 13.1 Fairfield estate has been the focus of the SSCF funding in West Leeds due to its status of being in the top 3% of deprived Super Output Areas (SOA) in England and Wales and rate as 417th out of 32,482 localities. All initiatives are obviously focused on taking Fairfield out of this status. The ultimate goal is to take Fairfield out of the bottom 10% over the next 10 years. The main criteria for improving the estate based on the last audit by The Office of the Deputy Prime minister are:

- Income Deprivation
- Educational attainment
- Crime

13.2 These criteria obviously feed directly into the objectives of the Intensive Neighbourhood Management aims. To address these on a local level both the capital and revenue funding have been spent with the specific aims in mind.

13.3 These aims have been adhered to and allowed this scheme to be successful and delivered to meet both these aims and also the issues highlighted at the start of the initiative specifically for Fairfield:

- Safe homes / Safe Streets
- Better Physical environment
- Improve outcomes for young people

13.4 The Fairfield Estate has had a very successful year from both a funding perspective but also a delivery point of view. Last year funding was awarded from Safer Stronger Communities Funding (SSCF) of £336,000 revenue and £147,000 capital over two years. Intensive Neighbourhood Management's purpose is to:

- provide the significant extra resources required to co-ordinate activity to tackle the problems of the most disadvantaged neighbourhoods that lie beyond current mainstream capacity
- work with service providers to identify improvements in delivery that will enable the effective management of these neighbourhoods when intensive intervention ends
- help local partnerships to work more pro-actively to deal with causes rather than just symptoms. This must include the capacity to address the problems of those families and individuals concentrated in these areas; whose circumstances and behaviour are the major causes of neighbourhood decline.

13.5 Capital funding:

This years capital funding (£44,000) was allocated to four main schemes (Wildlife Garden, Entrance site, Old Garage site and community Gardeners tools) but due to the management of the schemes by the community coordinator, additional works such as the old allotments site has been improved. All of the associated under spend on the original schemes was pooled to allow additional resources to be given to the estate.

13.6 Revenue funding:

The appointment of the community coordinator has facilitated much joint working on a wide range through the four multi-agency meetings. These targeted groups have led to positive work minimising officer time, but maximising potential outputs. The meetings currently taking place on the estate:

- Local Area Management Plan (LAMP) – Targeted at Community Safety / Educational Attainment
- Fairfield Improvement Group (FIG) – Targeted at Housing and the Environment
- Fairfield Community Partnership (FCP) – Targeted at delivery of SSCF/ INM Management / Management of the Community Centre
- Tenants and Residents Association (TARA) – Community feedback, to and from other groups

13.7 The revenue funding and partnership working has also led to regular events in the centre to address the local issues. These can all be found on the partnerships website (www.fairfieldcommunitypartnership.btik.com) which is being developed to act as a hub on information for both local residents and partner agencies.

14.0 Safe Homes, safe streets

14.1 As a result of the Fairfield LAMP there has been:

- Increased warden patrols of the estate leading to massively increased levels of stage one report letters on environmental nuisance. These notices give deadlines for clearance of gardens which if not adhered to prosecution could be pursued.
- Increased PCSO patrols and surgeries, leading to a feeling of security and awareness.
- Community gardener with support from Leeds West North West Homes Leeds, clearing over hanging hedges to enable clearer views down ginnels.
- Smart water campaign to 'mark' household items and again improve perceptions of safety.
- CASAC visits to numerous houses to target harden and advise local residents of the dangers of burglaries

15.0 Better physical environment:

15.1 As a result of the Fairfield LAMP there has been :

- Access to the full estate for the services of the community gardener, irrespective of the tenure of the houses
- Senior warden patrols in the area have led to an increased number of environmental referrals, leading to cleared gardens and awareness raising of legalities of maintenance of gardens
- Creation of a wildlife garden at the primary school
- Increased works at Fairfield Mount, including additional benches and fencing works.
- Clearance of old allotments site, increasing safety on the site and views down the ginnel that is located between Stanningley Road and Fairfield Crescent.
- Bramley Pride team utilising their skills to make small improvements across the whole estate through recommendations from both the community coordinator and senior warden.

16.0 Improve outcomes for young people:

16.1 As a result of Fairfield LAMP there has been

- Weekly YIP provision, giving out of school education to excluded pupils from Intake high school.
- Tuesday night after school club, running activities for both parents and children living on the estate
- Youth club run by BARCA allowing extra resource for the under 18's

16.2 Each of these projects highlighted is only the initial stages of the works, with each of these continuing in to next year. The success of last years schemes has already paid dividends as funding has been secured from phase two of SSCF of £8,000.00 to deliver a volunteering scheme around a luncheon club, involving partner agencies to improve the health and well-being of the older residents of the estate. This bid would not have been successful without the effective delivery of the range of projects by the community coordinator and the partnership.

16.3 Year two of the programme has an increased focus on delivery of the capital element of the SSCF funding, meaning that a considerable amount of funding will be dedicated to the estate as a whole. There are currently plans in place for some of the funding to create more useful open spaces on the estate. The match funding is being sought for these schemes and updates will be given when details are confirmed. The revenue funding also has a slight

increase so the resources delivered this year will be matched and in some cases increased to allow the maximum amount of community engagement on the estate. Therefore the future plans are to be delivered are as follows:

16.4 Safe Homes, safe streets

- Reduced levels of priority crime through a new Senior Warden and additional PCSO's. The new warden has now been on the estate for a year the trouble spots etc are known and a more effective strategy can be used to maximise working practices.
- Information Base – the community centre is now fully up and running with regular events, relevant information can be given out by the coordinator to keep raising awareness.

16.5 Better physical environment

- Continued development of scope of local works for community gardener, looking for scheme to be ultimately self sustaining. £103,000 in capital to improve the environment this will allow delivery of 3-4 large capital schemes and a number of smaller ones, leading to overall estate improvements.
- Increased number of clean-ups on the estate with local children to raise awareness of litter

16.6 Improved outcomes for young people

- Dedicated sports sessions over the summer holidays
- Continuation of existing resource to give the children a sense of belonging to the community

16.7 In addition to the planned events there will be funding bids submitted to deliver more events over the year, these will be confirmed once bids have been accepted. The hope is that increased funds can be sought to fill the gaps in the reduced package after year two.

16.8 In the first year of full operations Fairfield Community Partnership has delivered a varied and targeted range of community led schemes showing their capacity to deliver change on a local level. The scope of works would not have been achievable without the approach of the Fairfield Community Partnership. With the continued support of West Area Management this project will continue to be a resounding success for the estate.

17.0 West Leeds Neighbourhood Survey 2007

17.1 As part of the Area Delivery Plan for Inner West 2007/8 members have identified four neighbourhoods for priority action to improve service delivery and narrow the gap between these neighbourhoods and the rest of the wedge. These areas were the Broadleas and Fairfield in Bramley, Wythers and New Wortley in Armley. The Outer West Area committee have similarly identified the Bawns in Farnley and Wortley as their priority area. All of these neighbourhoods lie within the 10% most deprived in the country; Fairfield within the 3% most deprived, with New Wortley being just outside the 3% level. Local Area Management Plans have been drawn up for each area designed to lead to narrowing the "deprivation gap" between these neighbourhoods and the rest by 2008.

17.2 Inner and Outer West Area Committee agreed earlier this year to fund a survey of residents in these target areas to assess people's views about services. Becki Jarvis and Chris Hobden of QA consulting undertook a survey of local residents in the priority areas on behalf of West Leeds District Partnership over a three week period in February and March 2007. A total of 379 residents were surveyed, of which 108 were in the Wythers, 72 in New Wortley and 81 in

the Bawns and 118 in Broadleas. In addition 89 residents of Fairfield were surveyed as part of the City Wide priority areas research. The aim of the neighbourhoods survey was to provide detailed local information about how the local community view their neighbourhood which enables conclusions to be reached about whether plans for these neighbourhoods are working. A full report of this survey is available for members if they wish to receive it.

- 17.3 Overall the results showed that services involving health provision, sport and leisure facilities, recycling, education, facilities for disabled people and public transport were regarded as satisfactory and did not give residents major cause for concern. Where there were problems identified the results of the survey show that the West neighbourhood management approaches are targeting the correct issues: levels of crime, anti-social behaviour, clean neighbourhoods and activities for teenagers. Some issues such as levels of noise, tackling road and footpath disrepair, facilities for young children and providing affordable decent housing are important in some but not all of the neighbourhoods. Residents of Fairfield and Wythers recorded an overall improvement in levels of satisfaction with service provision over the past year. The Bawns, Broadleas and New Wortley remained the same. None of the areas had worsened.
- 17.4 The perceptions can be checked against performance data trends. Four types of statistics are presented – they relate to trends in priority crime, environmental health worklessness and educational attainment. The overall picture is mixed; interestingly the greatest achievement has been in crime reduction. In the case of Crime levels of priority crime have fallen by over 40% in West 2004-7 in West, In some neighbourhoods this is an even better picture – in New Wortley, priority crime is now one quarter of its level four years ago. This evidence of achievement is reflected in resident perception of crime levels or fear of crime however. On environmental issues levels of noise nuisance have risen (8% overall) but this is less than elsewhere in the city which was 31%. The number of worklessness people has risen by 11% in West 2004-7, the same as for the City as a whole. In the majority of West priority areas however this workless gap has widened. On educational attainment, there has been an overall improvement in West Leeds schools, but the area is still below the city average and there appears to have been a widening rather than a narrowing of the education attainment gap between Inner and Outer West. Interestingly this does not show up as a concern to local residents, although there is clearly a direct correlation between school attainment now and income levels in later life.
- 17.5 Clearly more work needs to be done. We need more work on the outcome data to get a broader picture of trends. From the perception survey data we clearly need to involve residents more closely in actions in order to challenge perceptions that are incorrect and to deliver more effective services. There is clearly a need for greater involvement in residents meetings and perhaps a broader role for the various ward forums in getting across to residents what is happening on the ground.

18.0 Conclusions

- 18.1 Significant progress has been made across a range of the Inner West Leeds Area Committee priorities over the last three months as identified in this report.

19.0 Implications for Council Policy and Governance

- 19.1 The work of the West Leeds Area Management Team in delivering the Area Delivery Plan for Inner West Leeds is part of the Council's corporate agenda in achieving closer working and better services.

20.0 Legal and Resource Implications

- 20.1 The Area Delivery Plan and the Strategy Success are administered through West Leeds Area Management team. This report had indicated that new resources are being brought into the West wedge to tackle the problems identified in plans.

21.0 RECOMMENDATIONS

- 21.1 Inner West Area Committee members are invited to:

- (i) Note progress to date on the West Leeds Gateway.
- (ii) Endorse the need to establish project governance arrangements.
- (iii) Endorse the proposed programme of work for the West Leeds Gateway Regeneration Team 2007/08.
- (iv) Note the progress on the plans for Armley Town Street and the Town Street heritage plans.
- (v) Support continued joint working with Bradford MDC and METRO.
- (vi) Supports the application the LEGI Programme Board to secure LEGI investment for West Leeds. Note the results of the neighbourhood survey in our most deprived areas.



Originator:
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REPORT OF THE: West Leeds Area Manager

West Inner Area Committee

Date: 28th June 2007

Subject: Inner West Area Committee Well-Being Budget

Electoral Wards Affected:

Armley
Bramley & Stanningley

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

EXECUTIVE SUMMARY

This report provides details of the amount of well-being capital and revenue funding available for the financial year 2007-2008 and the commitments already approved. Members are asked to note information on the remaining well-being fund and comment on any new applications and consider them for approval.

1.0 PURPOSE OF THE THIS REPORT

This report seeks to update members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for

wards in the Inner West area. It seeks approval for new and continuing projects commissioned by the Area Management Team.

2.0 BACKGROUND INFORMATION

2.1 The capital and revenue allocation for Inner West is:

Capital Allocation 2007-2008 £ 72, 512
Revenue Allocation 2007- 2008 £197, 490 (this includes an extra £50,000 for environmental projects)

2.2 The amount of Revenue projects approved by the Area Committee in 2006-07 was £177,448.22 out of a total budget of £137,320.39 leaving minus £37,127.83.

The amount of Capital approvals to date is £ 277,446.33 from an allocation of £253,793.00 for 2007-2010 leaving minus £23,653.33

2.3 Due to the overspend in both Capital and Revenue funding last year **the amount that remains to be spent for 2007 is £160,362.17 Revenue and £48,858.67 Capital.**

3.0 PROJECTS ALREADY APPROVED

During 2005 - 2007 a number of revenue and capital projects were approved to ensure continuous funding of longer term projects. These are listed below:

REVENUE - Project Title	Date of approval	Amount	Ward
Credit Union Line Rental	08.12.05	2,531	Armley, Bramley & Stanningley
Groundwork	09.02.06	5,000	Armley Bramley and Stanningley
LAMPS - matchfunding	22.06.06	5,000	Armley, Bramley and Stanningley
Leeds Ahead Business Brokerage	22.06.06	2,000	Armley ,Bramley and Stanningley
Community Caretaking Scheme	14.09.06	10,000	Armley, Bramley and Stanningley
Litter Bins	14.09.06	3,150	Armley, Bramley and Stanningley
Bramley Pump and Horse Trough	19.10.06	14,218	Bramley and Stanningley
Henconner Lane Roundabout	29.09.07	1,500	Bramley and Stanningley
Bramley Elderly Action	29.03.07	10,583	Bramley and Stanningley
Funds for Wardens	29.03.07	2,000	Armley, Bramley and Stanningley
Town Street Tales	29.03.07	9,490	Armley

Summer sports Programmes	29.03.07	5,000	Armley, Bramley and Stanningley
Neighbourhood Warden	08.02.07	29,000	Armley, Bramley and Stanningley
I Love West Leeds Festival	08.02.07	18,750	Armley, Bramley and Stanningley
TOTAL		£118,222.00	

3.1 Due to commitments made in previous years for 2007-2008 the amount of revenue funding remaining for 2007-08 is £42,140.17 (£160, 362.17- £118,222.00)

4.0

CAPITAL - Project Title	Date of Approval	Amount	Ward
Bramley Fireplace	22.06.06	12,500	Bramley and Stanningley
Sikh Sports and Cultural Centre	08.02.07	10,000	Armley
Bin Yard Improvements	29.03.07	9,500	Armley
Motorbike Signage	29.03.07	2,080	Armley, Bramley and Stanningley
Houghley Lane Barrier	29.03.07	2,000	Armley
Nancroft Gates	29.03.07	3,775	Bramley and Stanningley
	TOTAL	£39,855	

4.1 The total amount capital funding to spend for 2007- 08 is £ 9.002.77

5.0 New Applications for large Well- Being grants.

New applications for large grants has been received since the last committee meeting 29 March 2007. This is detailed below and further details are in the Appendices

Project Title	Year	Amount	Capital or Revenue	Ward	Appendix
Designated Public Places Order	2007-08	12,090	Revenue	Armley	2
Back on Track Project	2007-2008	£1,600	Revenue	Bramley & Stanningley	3

6.0 Small Grants and Skips

6.1 The following applications for small grants have been received since the last area committee meeting.

Project name	Date approved	Amount
Flowers for Armley	30.03.07	500.00
Trip to Eden Camp	06.04.07	409.00
Armley Counselling	06.04.07	500.00
Wake Up shake Up	06.04.07	491.00
Orchard and Wildlife Area	13.04.07	310.00
Millenium Experience	13.04.07	400.00
Valley View Tots	04.05.07	500.00
Fitness Fun at Whitecotes	04.05.07	500.00
Urban Fusion Live 2007	18.05.07	500.00
Raynville Parent/Carer	25.05.07	500.00
	TOTAL	£4,610

6.2 The Area Committee is asked to approve the sum of £11,200 for small grants for the year 2007-08. This will allow for the payment of the above grants (plus the Summer Bands Concert costs approved 08.02.07) which are £1200. This will allow a further £5,390 to be allocated to any small grant applications received in the year.

6.3 So far this year 8 skips have been ordered for community clean up events. These total £758.00. The Area Committee is asked to approve the sum of £3,000 for skips which would allow for the payment of skips ordered to date, and also allow for the purchase of more skips throughout the year.

7.0 Small Grant Applications from Extended Schools Cluster

7.1 A number of small grant applications have been made with the support of the Extended Schools Co-ordinators for the clusters in Armley and Bramley and Stanningley Wards. The grants have been applied for to support some school activities but also groups connected to the different primary schools. In order to support the work done under the Extended Schools Initiative but also to ensure financial support for other potential small grant applicants, it is suggested that a maximum of £2,000 per cluster per year is approved. This money would be awarded to the Co-Ordinator and will allow more flexibility in financing activities with the groups they work with, but also cap the total funding of school associated activity. Where £2,000 has already been approved in a financial year then no further funding would be made available.

8.0 Community Engagement and Consultation budget

8.1 The Area Committee is asked to approve the sum of £5,000 for the cost of contributing to community engagement and consultation events. To date this year this funding has paid for items such as public address systems, photographers and hospitality at events such as the opening event of the Multi-use Games Apparatus and teen shelter at Oak Road Recreation Ground and for the photographer at the Business Seminar

held on the 22nd March 2007.

9.0 Feedback from projects funded via Well being Budget

9.1 Members are referred to Appendix 1 for a report from Listening Ear who received Well Being funding over the past year.

10.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

10.1 Well Being projects support the actions contained in the Inner West Area Delivery Plan. This Plan contributes to the priorities of the Departmental, Council and Corporate Plans by aiming to create better neighbourhoods and confident communities.

11.0 LEGAL AND RESOURCE IMPLICATIONS

11.1 The financial resource implications of well-being projects will be processed through the Area Management's well-being budget. Staff resources will be provided by Area Management and partner agencies.

12.0 CONCLUSIONS

12.1 The well-being fund provides financial support for key projects in the Inner West Area.

13.0 RECOMMENDATIONS

13.1 The Area Committee is asked to:

- a) note the financial status of the Well-Being Budget, capital and revenue.
- b) Re-approve funding for those projects approved in previous years.
- c) comment upon and approve where appropriate requests for funding for large and small grants and skips, and the community engagement and consultation budget.
- d) to note the contents of the report from Listening Ear.

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**LISTENING EAR
REPORT TO AREA COMMITTEE
APRIL 2006 TO MAY 2007**

Update

This has been a difficult and challenging year for Listening Ear (LE). Having secured funding for 2006 – 2007 the service then lost its venue solely due to the closure of Sandford Community Centre in April 2006. Despite these extreme difficulties the service continued to deliver counselling sessions to its existing clients. For a period of time due to the implementation of an exit strategy because of funding insecurities and the loss of venue we were unable to take on new clients. Following the appointment of a new co-ordinator in early August, the main focus has been to increase the number of venues available for counselling, the recruitment of new counsellors and to raise the number of sessions available to clients.

New Venues

- | | |
|--------------------------------|---|
| • Hollybush Children's Centre | Mondays & Thursdays |
| • New Wortley Community Centre | Mondays & Thursdays |
| • Bramley Children's Centre | Wednesdays & Fridays |
| • The Manor, BARCA-Leeds | Tuesdays |
| • Fairfield Community Centre | Mondays & Wednesdays &
Thursday evenings |
| • Highfield Medical Centre | Friday |

New counsellors

Since September 06 we have recruited 8 new volunteer counsellors giving us 8 qualified counsellors and 3 students who are due to complete their Diploma courses in July of this year. We also have another final year Diploma student in the initial stages of recruitment which will bring us to our target of 12 counsellors. Each of our counsellors brings with them their own skills, expertise and experience that enables us to offer a well - rounded holistic approach. For example one of our new counsellors holds a second level BSL signing qualification. This offers women who reside in West Leeds and who use British Sign Language greater access to a service in their area.

Increase in clients

Although we were able to maintain the counselling service for existing clients between April and August we were not at that time in a position to receive and process any new referrals. However, since September this position has changed quite radically. Due to the sourcing of a range of different venues in the community the number of clients currently receiving counselling has risen to 32 per week. Our aim for the current year is to provide 35 to 37 sessions per week which we will achieve as soon as we have our new volunteer in post. As all of our counsellors are working to full capacity and we are now in the position of having a 4 month waiting list for new clients to be seen. The

waiting list currently comprises of 5 clients awaiting allocation of a counsellor and 8 clients awaiting initial consultation. New referrals are currently coming in at approximately 3-4 per week.

Links with other agencies

The LE service has strong and positive working relationships with many agencies across the West Leeds area. We work closely with Primary Care Mental Health workers, GP's, Bramley Surestart, local Children's Centres, BARCA-Leeds. These links are the source of most of our referrals and provide the women of West Leeds greater accessibility to not only this counselling service but also to other appropriate agencies in their area. The service also has citywide links with both the statutory and voluntary sector including Volition, Alliance of Counselling Agencies, MIND, Mental Health Teams, Leeds Womens Aid etc

Establishing and maintaining positive working links both locally and city wide ensures that the women of West Leeds have greater access to services that can meet their individual needs and improve their lives.

Evaluation

The service has systems in place to allow ongoing evaluation. Methods of data collection have included user satisfaction surveys, documentary analysis and activity data analysis

- Clients are asked to complete an evaluation of the service which includes how they were feeling and what issues they were bringing at the start of therapy, how they felt and any changes they have made at the end of therapy. They are also asked to comment on the pre-counselling process and also how they have experienced their counsellor.
- Client feedback collated at the end of March 07 has shown that 80% had felt that counselling helped a lot and that their circumstances had improved. In respect of the process of gaining access to Listening Ear 90% of clients had felt that this was clear, efficient and welcoming. The waiting period for initial assessment at that time was generally no longer than 2 weeks and allocation of counsellor up to one month. (This has now changed see under Increase in clients) Some clients had expressed a desire for out of working -hours appointments and as a direct result of this feedback we are currently in the process of setting this up (see **New Venues**)
- Referrers are periodically requested to complete a questionnaire about the process of referring women to Listening Ear.

Referrers Feedback

Primary Care Mental Health Workers report that response to referrals has been timely and appropriate. They also find the service useful because it is free and more importantly because it is provided locally in non -NHS establishments. Feedback from other counselling agencies has shown

that LE is useful because we offer medium to long- term therapy rather than the usual 6 or 12 sessions.

- Counsellors at LE all work on a voluntary basis and receive clinical supervision in accordance with guidelines set down by the British Association of Counselling and Psychotherapy (BACP) of which WHM is a member. Most of our counsellors commit to working between 3 and 6 hours per week. Feedback from counsellors is generally received through monthly supervision and team meetings.
- Counsellors' feedback
The counselling team report that the venues they work in are of an appropriate standard – comfortable, welcoming and offer a reasonable standard of client confidentiality. Bramley Community Centre was evaluated as not being conducive to counselling and as a direct result of this feedback, which was echoed in client evaluations', this venue is now only used for initial assessments carried out by LE coordinator.

Statistics

Referral Point:

April 06 – Mar 07

Primary Care Mental Health Workers	33.3%
Advised by GP	18.2%
Self	21.2%
Other Agencies (Sure Start, Barca-Leeds etc)	15.1%
Other Counselling Agencies	12.1%

New Clients

April 06 – Mar 07

LS12 Armley, Farnley, New Wortley	39.2%
LS13 Bramley, Rodley	47.8%
LS28 Stanningley, Pudsey, Farsley	13.0%

Funding

This year our funding from Area Committee ceased at the end of March 07. This funding was particularly helpful in enabling us to continue to offer a service albeit it at a reduced level. We are happy to announce that we have been successful with a grant application to a charitable trust. This means that our funding for this financial year is provided by The Derwent Charitable Trust, West Leeds Healthy Living Network and the PCT.

Future plans

- Identify new venues in Pudsey, Swinnow and Butterbowl areas of West Leeds – in direct response from client and referrers feedback
- Increase work with GPs and PCMHW across the West

- Development of Therapeutic Group Work in the community to compliment the counselling service. The group work will be aimed at furthering the personal development of women who have used LE/counselling and could include practical as well as emotional help (e.g. with DV, anger management or whatever). It would also be a resource for women of West Leeds and for those that do not need/want to use counselling as well as being a useful referral point for those finishing their counselling or waiting for it.
- To introduce the use of CORE (a tool for measuring clinical outcomes) in January 2007. This involves using a global index of distress which may be compared with benchmark data collected for UK clinical and non-clinical populations.

Area Committee Well Being Fund
Commissioning of Service

Appendix 2

Project Name: Designated Public Places Order (DPPO) Armley

Lead Organisation: West Yorkshire Police/Community Safety

Project Summary:

To propose that Armley Town Street and surrounding area be considered for a Designated Public Place Order (DPPO).

Designated Public Places Orders (DPPOs) are made under the Criminal Justice and Police Act 2001. Under the Act, the Council can by Order (or a series of Orders) designate public places within which it is an offence to consume alcohol after being requested by a Police Constable or Police Community Support Officer (PCSO) not to Do so. An Officer can also ask any person to surrender alcohol or open alcohol containers if the Officer reasonably believes the person is, has been or intends to Consume alcohol in that place. In due course Wardens can be accredited to exercise these powers.

There is a fixed penalty for the offence of £40. If an arrest is necessary, the penalty on conviction is a fine of up to £500.

The legislation does not ban the drinking of alcohol in designated public places, and therefore it **does not** prohibit drinking alcohol in authorised street cafes and at authorised public entertainment in public areas. Nor does it apply to any premises or areas covered by a licence allowing the consumption of alcohol. The legislation is designed to reduce anti-social street drinking either during the day time (typically street users of alcohol and other substances) or in respect of night time issues such as people drinking in the street on their way to and from licensed areas and premises e.g. in the queue for a club having left a public house or in a fast food queue.

Outcomes (please summarise the main outcome / output / benefit the project will achieve):

The implementation of a DPPO would reduce the number of Anti-Social Behaviour and alcohol related incidents in the Armley Area.

The consumption of alcohol can result in noisy, rowdy, and aggressive, out of character behaviour. Such behaviour is not criminal misconduct but it can be disturbing and frightening and tends to a perception that town centres can be unsafe places to visit. The peak time for anti-social behaviour in Armley Town Street is Saturday through to Sunday. In many instances the anti-social behaviour can lead to criminal behaviour, with assaults and criminal damage occurring as a result of drink.

During the period of 01/05/06 – 30/04/07 there have been 107 alcohol related violent crime offences 2 of which included a murder and an attempted murder during Jan- April of this year. This is an increase of 55 % when compared to the previous year 01/05/05 – 30/04/06)and 50% increase when compared to the year before (01/05/04 – 30/04/05).

Armley Town Street is the top location with offences relating to the Royal Public House and the Barleycorn Public House. There were also offences committed inside outside take away premises, off licences, or in the vicinity of shop/public house.

The peak time for offences is 20.00 – 03:00. The peak days for offences are Saturday (28) and Sunday (21).

In addition to the alcohol related incidents there have been 35 calls relating to drunkenness and anti-social behaviour over the three month period 01/02/07 – 30/04/07 in the Armley district. This is an increase from 28 calls in the previous three month period. Peak days for calls have been Saturday (11) and Friday (8). The top location was Armley town street followed by Armley Ridge Road and Tong Road. These were mainly centred around the Market Place/Church Lane/Lowtown. During the same period there were 57 alcohol related incidents reported. The location of these incidents matches the anti-social behaviour incidents with a cluster around the market place. The majority of incidents were loutish behaviour, followed by drunkenness and rowdy nuisance behaviour around public space. The peak time for incidents was Saturday and Sunday. Incidents were reported throughout the 24 hour period.

The majority of incidents were committed on Lowtown, where there are a number of pubs, nightclubs and food take aways located in this area.

There were also a number of crime types which may be influenced by alcohol. There was 191 Assaults, 122 Damage to Motor Vehicle and 163 Damage Offences committed across the Pudsey District (Beat 9 & 10) during 01/04/05 – 31/12/05. There was 99 Assaults, 61, Damage to Motor Vehicle and 74 Damage offences committed in a 0.5 mile radius of the market place in Pudsey

Time-scale

A map of the proposed boundary for the DPPO is agreed by Police and Ward councillors/Inner Area Committee.

The first statutory notice is placed in the Local News paper such as the Leeds Weekly to inform people that it is the intention to request a DPPO for Armley Town Street and requests comments.

There is a four week period for people to express their view and comment on these proposals. A copy of the DPPO map will be available for people to view at Armley One Stop Centre. During this 4 week period the Licensees and local businesses will be consulted and their comments will form part of the report along with any comments received from the public notice in support of/or against a DPPO. Also information and crime data, and a support letter from the Police will be prepared to be included in the report for the Licensing Committee.

As the 4 week consultation period closes, a draft report goes to the Licensing Committee chairs brief, then full report to full panel meeting for approval. Once full approval has been given a second public notice has to be placed in the local press stating that a DPPO has been granted, the boundary area and when this comes into effect. The notice has to give 4 weeks notice of the DPPO coming into force.

During this 4 week period the DPPO signs will be ordered and fixed onto the lampposts at agreed locations within the DPPO area. Poster will also be ordered for licensees to display in their premises.

Once the 4 week DPPO public notice has expired the DPPO will require publicity and policing.

The DPPO process can take from 12- 20 weeks depending on when the Licensing Committee meet.

Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):

The cost for implementing a DPPO for Armley is as Follows

Notices in Local press (approx)	£700
DPPO signs	£1,300
Posters	£ 90
Policing the DPPO at peak periods	£ 10,000 over 20 weeks
Total	£ 12,090.00

Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to: Inner West

State who will receive the funding for this project:

Area Management for Public Notices, DPPO Signs and Posters = £2,090.00 capital
West Yorkshire police for Policing the DPPO = £10.000 revenue

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Area Committee Well Being Fund
Commissioning of Service

Project Name: Back On Track Project

Lead Organisation: BARCA Youth Inclusion Project

Project Summary:

Back on Track is a pilot project targeted at 16 young people aged 13-17 years from the Bramley area who are involved in Anti Social Behaviour, Crime and Criminal damage. The aim of the project is to deliver two 12 week structured programme running during August and September 2007 at the Lazer Centre. Each programme will consist of a 2 hour session, the first hour will be group work focussing on addressing youth crime ASB, criminal damage, self esteem and team work with the final hour focussing on the motor bikes to include responsible riding, health & safety issues as well as the opportunity to gain a qualification. All the young people completing the programme will be accredited through the Open College Network at bronze level and received a certificate. The aim is for the young people to move onto the silver level with the young people themselves putting together a funding bid through the Youth Opportunities Funding.

The young people would be selected utilising the Positive Activities for Young People (PAYP) funding focussing on young people on the YIP top 50 who are at risk and involved in crime and anti social behaviour, and from the Bramley Neighbourhood policing team top nominals of young people involved in criminal activity and ASB.

The Lazer Centre have agreed to run 3/4 free taster sessions with 16 identified young people during July in preparation for attending one of the two 12 week sessions.

The police have identified the need to deliver this diversionary work between the peak periods of 5 – 9 PM to keep young people diverted away from crime and ASB.

The police also recognise the need to engage positively with young people and to challenge behaviour to reduce incidents of crime & ASB in the Bramley area therefore will commit staff to the project wherever possible . Staff support will also be provided by BARCA YIP, and youth services.

Outcomes (please summarise the main outcome / output / benefit the project will achieve):

The pilot project will be monitored to see if the programme's has made a difference to levels of crime, ASB, and improved attendance within educational provision. This information can be obtained through the YIP, Youth Offending, Police and Anti-social Behaviour database and information from alternative curriculum provider and schools.

Also the number of young people achieving the Bronze OCN certificate and those who progress onto the Silver award level.

Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):

The total cost of the project is £3, 200

PAYP through the YIP budget will fund 50% of the costs

The Inner Area Committee are requested to fund 50 %

Total amount requested is **£1,600** which included the costs of the Open College Network Registration fee.

The police and BARCA YIP staff will provide staff at no costs.

Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to:

Inner Area Committee

Bramley Ward

State who will receive the funding for this project:

BARCA – The Youth Inclusion Project

Report of Chief Executive of Leeds West North West Homes Leeds

Inner West Area Committee

Date: 28th June 2007

Subject: Leeds West Homes Review/ Establishment of West North West Homes

Electoral Wards Affected:

Armley

Stanningley

Wortley

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call in Details set out in the report

Executive Summary

The report provides an outline of the issues to be covered in a presentation to the Area Committee, including LWH year end performance, transitional arrangements and formation of the new ALMO Company, current performance and future challenges and future working arrangements between Area Committee and West North West Homes Leeds.

1.0 Purpose Of This Report

1.1 The purpose of this brief report is to give an outline of the presentation to be provided to the meeting by Claire Warren, Chief Executive of West North West Homes Leeds (WNWHL).

The presentation will be an overview and will last approx. 15 minutes; hopefully with time allowing for Committee Member's to ask questions.

2.0 Background Information

2.1 WNWHL is the new Arms Length Management Organisation (ALMO) formed to manage 22,000 rented homes in the historical West and North West wedges of the city on behalf of Leeds City Council. The ALMO is also responsible for the delivery of leaseholder services and maintenance to other Council assets such as shops and garages.

3.0 Main Issues

3.1 The presentation to the Area Committee will cover the following areas:

Leeds West homes annual performance 2006/07 and West North West current performance

It will include repairs, lettings and decent homes progress. It will also make comparisons of performance as benchmarked against other Leeds ALMOs and national benchmarks.

Transitional arrangements and formation of the new ALMO Company, particularly to report progress on convergence of Boards, Senior Management Team, Team working, service standards and working practices

Current and future challenges

To briefly report upon our role in working with Area Management Team on inner West regeneration initiatives, land and asset management, role of the Area Panels, shareholder perspectives, key service improvement priorities, and preparation for WNWHL's next Audit Commission Re-Inspection in 2008.

Future working arrangements between Area Committee and WNWHL

How communication, feedback and joint working can be improved. I would like to receive the committee's views and ideas on this.

3.2 Presentation handouts will be made available.

4.0 Implications for Council Policy and Governance

4.1 The formation of Area Panels is a new introduction to ALMO governance structures. Their terms of reference are currently under review for decision by the Council's Director of Neighbourhoods and Housing under the delegated terms of the October 2006 Executive Board Report.

4.2 There will be 4 Area Panels serving the WNWHL area. Their geographical boundaries are co-terminus with Area Committee boundaries.

4.3 Each Area Panel will include ward member representation from the respective Area Committee. The Council, through member management team, will be providing guidance on the nomination process. I believe that this is to be included as an agenda item to the meeting.

4.4 It is anticipated that Area Panels will convene and commence work in July. Meeting dates have been identified but are yet to be confirmed.

5.0 Legal and Resource Implications

5.1 Two Members of the Area Committee will be nominated on to the Inner West Area Panel for WNWHL.

6.0 Conclusions

- 6.1 Historically Leeds West Homes has been a relatively successful ALMO. It was one of the first ALMOs in the city to lever in additional funding for the achievement of decent homes standard through the attainment of a good 2 star Audit Commission rating. Based on the indicators within the Strategic Landlord's Performance Management Scheme It achieves a mixed picture of performance.
- 6.2 As with any change process, the ALMO Review has caused a degree of instability which has in the short term reduced the ability of the ALMO to drive forward on major service improvements. .
- 6.3 The new ALMO will provide scope for greater capacity to make service improvements whilst effecting efficiencies. The challenge of the new organisation is to harness the strengths and counteract weaknesses of the previous two ALMOs, achieve better economies of scale and purchasing power minimizing disruption to customer facing services. The greatest challenge is to ensure that the bigger organisation continues to work with partners and customers at a local level to deliver services tailored to particular area needs.
- 6.4 WNWHL became a 'live' company on 1st April 2007. We are currently working our way through key priorities with a clear aspiration to be an effective organization, delivering an excellent quality services in partnership with our customers and to achieve a successful inspection result on behalf of the Council.

7.0 Recommendations

- 7.1 Area Committee Members/ Chair's Briefing are asked to note the content of this briefing report.

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A Presentation by



Presentation to Inner West Area Committee

28 June 2007

Claire Warren
Chief Executive

www.westnorthwesthomesleeds.org.uk

Presentation to cover:

- Leeds West homes annual performance as at 31 March 2007. WNWHL Performance at 31st May.
- Transitional arrangements and formation of the new West North West ALMO
- Current and future challenges
- Future working arrangements between the Area Committee and WNWHL



Background

- Historically Leeds West homes has been relatively successful and has a 2 star service rating
- Based on CPA and LCC indicators it achieved a mixed picture of performance – as did all Leeds ALMOs
- LWH has excelled in reducing voids and relet times, neighbourhood mapping and has used this data to facilitate city regeneration priorities.
- It can demonstrate strong links with area management and local community groups through the area's Improvement Groups

www.westnorthwesthomesleeds.org.uk



PERFORMANCE REVIEW AND UPDATE

Closing Performance Leeds West homes

May Performance WNW Homes Leeds

- 3rd best at collecting rent – 96.68%
96.20%
- 41.29% of homes managed still to be made decent (Feb 07) **38.89% and under review**
- Best in the city at re-letting properties quickly (24.1 days) **18.86 days**
- 2nd best performer in collection of arrears **3.21%** against a target of 3.8% **3.20%**

Cont.

- 1.44% of LWH stock is empty against a target of 1.8% - ranked 4th **1.23%**
- 1 of national best performers in time to achieve non urgent repairs – 10.63 days **7.49days**
- 1 of national top performers in urgent repairs completed on time – 97% **98.4%**
- Ability to achieve repair appointment times. Ranked 7th at 86.1% **95.23%**

A Presentation by



Transitional Arrangements and formation of the new **ALMO**

- West and North West ALMOs amalgamate
- New Company formed and became operational on 1st April
- Boards recruited to and have been meeting since late January
- Senior Management Team - recruitment delayed but now in place

www.westnorthwesthomesleeds.org.uk

Cont.

- Iain Kyles – Head of Property Investment and Deputy CX
- Edward Charters – Head of Finance and Corporate Services
- Sarah Thorn – Head of Business Improvement
- Head of Customer Services - interviews taken place (there are interim cover arrangements)

Cont.

- 2 sub committees from March – internal/external focus.
- Area Panels under development – close links with Customer Involvement and Area Committees/Area Management

Area Panels

- 4 area panels – co terminus with area committee boundaries
- Membership and recruitment
- Terms of Reference
- Budget and responsibilities
- Timescales
- Support

Current and Future Challenges

- Realise the efficiency objectives of the ALMO Review
- Achieve harmonious working policy and practices across the organisation
- Ensure consistent service standards are delivered
- Speed up achievement of decent homes and ensure parity in approach

Cont

- Improve customer satisfaction through better customer care, more formal and informal customer involvement and more flexible services
- Develop a 3 star repairs service
- Contribute to the city's regeneration agenda – LB Corridor/ Gateway/ Enterprise/Employment and supporting the area's young people to achieve.
- Re-inspection – Sept 2008!

A Presentation by



Future working arrangements between Area Committees and WNWHL

- Board and Area Panels will be a key link
- Maximise funding and achievements for benefit of local communities
- Continue to build on local partnerships

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Cont.

- Develop more comprehensive information for ward members and a more responsive enquiry service
- Work together to manage the impacts of the recent Council Review and subsequent impacts e.g. environmental enforcement.

Conclusion

- Good foundation to build upon but still much to do to achieve excellence
- Effective Area Panels will be key to effective local working
- Improve responsiveness of services to key customer groups tested through service reviews

Cont.

- Make decisions on staffing structure and service delivery
- Track decency progress
- Prepare for inspection
- Work in Partnership

A Presentation by



Any questions ?



Report of the Strategic Landlord

Inner West Area Committee

Date: 28th June 2007

Subject: Political Nominations to ALMO Area Panels

<p>Electoral Wards Affected:</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

As part of the ALMO review which reduced the number of ALMOs from six to three, 11 Area Panels were created across the city of which one will serve the Inner West area. The Area Panel will cover the Armley and Bramley and Stanningley wards. Two elected members who are not part of the main West/North West ALMO Board are required to be nominated to the Area Panel

1.0 Purpose Of This Report

1.1 The purpose of this report is to request the Area Committee to nominate two elected members, who are not part of the West/North West ALMO Board, to sit on the ALMO Area Panel for the area.

2.0 Background Information

2.1 The ALMO review that was conducted in 2006 and came into being from April 2007 reduced the number of ALMOs from six to three.

2.2 The reduction in the number of ALMOs meant that the ALMOs were better placed financially but less tenants and elected members would be involved in the running of the ALMOs.

2.3 At the July 2006 meeting of the Executive Board the principle of Area Panels was agreed. It was proposed that these Panels were set up to continue to develop tenant participation in the ALMOs as this had been seen as one of the major successes of the ALMOs in Leeds.

3.0 Main Issues

- 3.1 Each Area Panel will be made up of six tenants, two local ward members who are not on the main ALMO Board and either a tenant or independent ALMO Board member.
- 3.2 A report was submitted to the Council's Member Management Committee recommending that Area Panels determined the local ward members to go forward onto the Area Panels.
- 3.3 Once nominated the duty of ward members on the ALMO Area Panels is to work with tenants to fulfill the terms of reference of the Area Panels. These are attached at Appendix 1. At all times the Area Panels will be responsible to the main ALMO Boards. There is no guidance from the CLG on political nominations to ALMO Area Panels and therefore there are no particular methods that have to be adopted.

4.0 Implications For Council Policy and Governance

- 4.1 None

5.0 Legal and Resource Implications

- 5.1 None

6.0 Conclusions

- 6.1 Area Panels are a key component in the new ALMO arrangements in Leeds for building on the development of tenant involvement in the running and management of housing services in their areas.
- 6.2 The nomination of ward members will complete the set up arrangements of the Area Panels.

7.0 Recommendations

- 7.1 The Area Committee is requested to nominate two ward members, who are not part of the main ALMO Board, to be members of the ALMO Inner West Area Panel

Area Panel Terms of Reference

Budget responsibility

- Manage Area Panel budget, approving expenditure relating to:
 - Environmental schemes
 - Community safety schemes
 - Tenant Participation support
 - Tenant consultation
- Be consulted on specifications for contracts such as grounds maintenance and repairs
- Provide nominees for inclusion in tender evaluation exercises

Business Plan and Delivery Plan

- Identify and recommend priorities for inclusion in Company Business Plan and Service Improvement Plan
- Agree local priorities for inclusion in annual local action plan, including actions for continuous improvement on BVKPIs
- Monitor performance on activities
- Monitor expenditure on activities

Tenant Inspection

- Lead an annual Tenant Inspection of local service
- Lead regular tenant input into service monitoring e.g. estate walkabouts

Performance

- Monitor performance of local service by receiving regular reports on:
 - Lettings
 - Empty property turnaround
 - Repairs
 - Rent Collection
 - Complaints and feedback

Tenant Participation

- Support the development of Tenant and Resident Groups
- Manage the registration and audit process for registered tenant groups on behalf of the ALMO and in liaison with the Leeds Tenants Federation who will retain overall responsibility for the registration process.
- Consult with local T&R Groups and other representative groups on local service development
- Develop strategies to ensure inclusion of minority and hard to reach groups
- Negotiate local Compacts
- Operate small grants scheme from Area Panel budget

Tenancy Management

- Be involved in deciding how to enforce tenancy conditions in local area
- Receive regular reports on tenancy enforcement issues e.g. number of NISPs, ASBOs, details of targeted action
- Participate in relevant local partnerships e.g. community safety

Repairs and Improvements

- Agree tenant choice items on improvement programmes
- Participate in Board development of overall capital programme priorities and monitor implementation within local area
- Monitor responsive repairs performance and cost
- Monitor tenant satisfaction with repairs and capital improvements and make recommendations for improvements
- Participate in contract evaluation

Lettings

- Produce and administer Tenant Welcome information and induction/welcome for new tenants
- Analyse lettings information, including reasons for refusal and take action or make recommendations arising from this
- Make recommendations for Local lettings Policies

Tenant Satisfaction

- Monitor tenant satisfaction levels by use of surveys, analysis of complaints and feedback sessions with representative groups
- Recommend changes in service delivery identified through tenant satisfaction analysis

Staffing issues

- Be involved in induction of new staff based in local area
- Recommend changes in staffing levels or staffing designation in support of local service needs
- Nominate representatives for inclusion on recruitment panels where requested
- Agree work plans for local staff where relevant e.g. caretaking teams

Service development

- Be consulted on all policy issues under consideration by the Board
- Make recommendations to the Board for any changes to service policies